

AGENDA

Meeting: CALNE AREA BOARD
Place: Pavilion Hall, Beversbrook Sports Facility, Beversbrook Rd, Calne
SN11 9FL
Date: Tuesday 31 May 2016
Time: 6.30 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Natalie Heritage (Democratic Services Officer) on 01225 718062 or email natalie.heritage@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp (Chairman)	Cllr Tony Trotman
Cllr Alan Hill (Vice Chairman)	Cllr Glenis Ansell
Cllr Howard Marshall	

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If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Election of a Chairman</p> <p>To elect a Chairman for the forthcoming municipal year.</p>	6:30pm
<p>2 Election of a Vice-Chairman</p> <p>To elect a Vice-Chairman for the forthcoming municipal year.</p>	
<p>3 Chairman's Welcome and Introductions</p> <p>To welcome those present to the meeting.</p>	6:35pm
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes (<i>Pages 1 - 18</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 5 April 2016.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Appointments to Outside Bodies (<i>Pages 19 - 36</i>)</p> <p>To appoint Area Board members to outside bodies and to reconstitute working groups.</p>	6:40pm
<p>8 Chairman's Announcements (<i>Pages 37 - 48</i>)</p> <p>To receive any announcements through the Chairman:</p> <ul style="list-style-type: none"> • Health and Wellbeing Group • Your Care, Your Support • Wiltshire Carer's Strategy • Adult Care Charging Policy • 'Meet the Funder' Event • Update on the petition received at 5 April Area Board 	6:45pm
<p>9 Partner Updates (<i>Pages 49 - 56</i>)</p> <p>To receive an update from the partners listed below:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Health Services 	6:55pm

	<p>d. Calne 'Our Place' Project</p> <p>e. Town and Parish Councils</p> <p>f. Healthy Active Calne Community Area (HACCA)</p>	
10	<p>Tesco Bags of Help Programme (<i>Pages 57 - 58</i>)</p> <p>Caroline McKenna will be in attendance to present on the programme and to detail how interested parties can apply for funding.</p>	7:10pm
11	<p>Local Youth Network (LYN) (<i>Pages 59 - 68</i>)</p> <p>To receive an update from Helen Bradley, Community Youth Officer.</p> <p>To consider the following procurement request:</p> <ul style="list-style-type: none"> • Splash Summer Multi-sports: £321 to provide summer activities; in order to introduce young people to different sports, games and activities 	7:20pm
12	<p>The 'Big Pledge'</p> <p>Jane Vaughan, Community Engagement Manager, to promote this year's 'Big Pledge' activity – the Road to Rio.</p>	7:30pm
13	<p>Our Community Matters (<i>Pages 69 - 108</i>)</p> <p>Update on community issues and recommendations from area board working groups. This will include:</p> <ul style="list-style-type: none"> • An update on Calne's success stories from 2015/16 and priorities for the forthcoming 2016/17 year – Jane Vaughan, Community Engagement Manager • Highways Working Group (CATG) – Cllr Crisp <ul style="list-style-type: none"> ➢ To formally approve the minutes of the February CATG meeting ➢ To formally approve the minutes and the resolutions of the April CATG meeting • Calne Health and Wellbeing Programme – Cllr Hill • Sandpit Road (Section 106) Working Group – Cllr Trotman • Air Quality Working Group – Cllr Ansell • Dementia Friends Working Group – Cllr Crisp • Older People's Champion – Cllr Crisp <ul style="list-style-type: none"> ➢ To ratify the appointment of the Older People's Carer and Champion 	7:40pm

14 **Area Board Funding** (*Pages 109 - 116*)

8:00pm

To consider 3 applications to the Community Area Grants Scheme:

- Calne Town Football Club: £5000 towards floodlights and ground improvements
- Calne Tennis Club: £1233.31 towards a community hut
- Calne Camera Club: £700 towards a projector

For the Area Board to note:

- In consultation with the Chairman and Vice-Chairman, £90 has been allocated to the Community Engagement Manager in order to provide 2 'Dementia Friendly Calne' banners, which helped to promote Dementia Awareness Week, which took place during 15-21 May 2016

15 **Urgent items**

8:10pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

16 **Close**

The next meeting will take place on 2 August at 6:30pm at Beversbrook Sports Facility, Calne.

MINUTES

Meeting: CALNE AREA BOARD
Place: Corn Exchange - Calne Town Council, Bank House, The Strand,
Calne, SN11 0EN
Date: 5 April 2016
Start Time: 6:30pm
Finish Time: 9:07pm

Please direct any enquiries on these minutes to:

Natalie Heritage (Democratic Services Officer), on 01225 718062 or
natalie.heritage@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall,
Cllr Tony Trotman, Cllr Glenis Ansell and Cllr Jonathan Seed

Wiltshire Council Officers

Helen Bradley (Community Youth Officer), Natalie Viveash (Community Youth
Apprentice), Natalie Heritage (Democratic Services Officer), Jane Vaughan
(Community Area Manager), Joan Davis (Head of Libraries, Heritage and Arts),
Rhonda Ward (Head of Service Operations – Adult Social Care)

Town and Parish Councillors

Calne Town Council – Cllr Mercy Baggs*, Cllr Julia Reid
Calne Without Parish Council – Cllr Richard Aylesen*
Cherhill Parish Council – Cllr David Evans*

* = nominated representative

Partners

Wiltshire Police – Stuart Welch

Wiltshire Fire and Rescue – Darran Gunter (Chief Fire Officer), Jack Nicholson (Station Manager) and Tom Burns (Watch Manager)

Calne 'Our Place' Project – Naomi Beal

Healthy Active Calne Community Area (HACCA) – Dr Olga Tuffery

Total in attendance: 58

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence received.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 26 January 2016 were presented. Under item 10 'Our Community Matters' it was agreed that in paragraph 5, it be noted that traffic calming measures had been put in place in Prince Charles Drive.</p> <p>The minutes of the extraordinary meeting held on 8 March 2016 were presented.</p> <p>It was resolved:</p> <ul style="list-style-type: none"> <li data-bbox="363 969 1487 1227">i. That subject to the amendment of the sentence 'Traffic calming measures had been put in place and that there was a clearer passageway for traffic in the area', in paragraph 5 of item 10, to 'Traffic calming measures had been put in place in Prince Charles Drive and, as a result, there was a clearer passageway for traffic in the area'; the minutes of the meeting held on 26 January 2016 were approved and signed as a correct record. <li data-bbox="363 1261 1487 1339">ii. That the minutes of the meeting held on 8 March 2016 were approved and signed as a correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to a newspaper article for Priestley School; which detailed how the School had received government recognition for their outstanding work and, as a result, the School would be receiving an increase in pupil premium. The Chairman noted that she would write a letter of congratulation to the School on behalf of the Area Board.</p> <p>The Chairman also noted that the Area Board had received a petition of 462 signatures, regarding the Calne Library consultation. Melissa Loveday, the organiser of the petition, was invited to present the petition to the Chairman. The Chairman accepted the petition and commented that at the next Area Board meeting it would be reported how the petition had been taken into account.</p>

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Cllr Seed, the Cabinet Member for Housing, Leisure, Libraries and Flooding, was in attendance and was invited to provide a brief comment on the petition. He outlined that there was to be a £200,000 investment into the Calne Library and that the service that the Library provided would be enhanced through this investment and therefore, the petition that had been received could not be seen to accurately reflect Wiltshire Council's plans for the Calne Library.

Cllr Seed informed the meeting that there was no plan to reduce the number of opening hours of the Library, that there would be no reduction to the number of hours that the Library would operate with staff and that there was no plan to reduce the number of activities that were held within the Library; indeed, it was stressed that the swipe-card system planned for the Calne Library would be in addition to the current Library opening hours. Cllr Seed stated that Wiltshire Council was ensuring that its libraries could remain open and functional and that Wiltshire could be seen as unique in this respect; as neighbouring counties had committed to closing their libraries.

Partner Updates

The Chairman drew attention to the updates listed in the agenda pack.

Neighbourhood Policing Team:

Stuart Welch, Wiltshire Police, was in attendance to answer any questions in relation to the written update provided in the pack. In response to questions, Mr Welch confirmed that there had not been a reduction in the number of police officers in Calne and that the police force's role was to be proactive, as opposed to reactive. In addition, he noted that the priorities of the police force had changed as the days had become lighter for longer, due to British Summer Time.

The meeting was informed that the police CCTV van had been repaired and was able to be used. Mr Welch confirmed that he would inform the Area Board, should the CCTV undergo further repairs and thus be out of action. Mr Welsh responded that, despite the fact that the written update noted that there had been an increase in crime in Calne, this could be explained by the enhancement in crime recording systems.

Fire and Rescue Services:

Jack Nicholson, Station Manager, was in attendance to introduce himself as the new point of contact for the Fire and Rescue Services in Calne. Tom Burns was also in attendance and introduced himself as the watch manager for Calne.

Darran Gunter, Chief Fire Officer, was in attendance to provide a short presentation on the combination between Dorset and Wiltshire Fire Services. Mr Gunter outlined that on 1 April 2016 Dorset and Wiltshire Fire Services had combined and he explained that this was to ensure that, as fiscal savings were

needed to be achieved, corporate functions had to be rationalised and frontline services needed to be protected.

Mr Gunter highlighted that he had visited several fire stations since 1 April combination and could confirm that they were operating to an excellent standard, as they had done prior to 1 April 2016.

The Chairman thanked Mr Gunter for his presentation and insight into the wide range of activities of the Fire Service.

In response to questions, Mr Gunter confirmed that Fire Stations had to be positioned to ensure that they would cover the area of greatest risk, in as short a time as possible.

Calne 'Our Place' Project:

Naomi Beal, Chairman of the Steering Group for the Calne 'Our Place' Project, outlined that the project was seeking to increase the level of visitors to Calne, and to increase employment and reduce deprivation in Calne. She detailed that several areas had been highlighted as unique to Calne, such as, Calne Cure. The meeting was informed that various task groups were exploring how to increase visitors to Calne and thus, effectively advertise the area, whilst improving the employment opportunities in Calne.

Town and Parish Councils:

Cllr Evans, Cherhill Parish Council, informed those present that the next Emergency Planning meeting would be held the following week.

Cllr Baggs, Calne Town Council, provided an update that Calne Council were creating a master plan for upcoming events for Calne.

The Chairman then invited Jim Sutton, a former member of the Armed Forces, to introduce his charity event on 8 June, which would be held in Calne Town Hall. Mr Sutton detailed that his event had been designed to reach out to veterans who had experienced health and wellbeing issues; however, the event was open to everyone. Mr Sutton relayed that the event would aim to ensure that such veterans could be made aware of which department and individuals to approach within Wiltshire Council and therefore, ensure that such individuals could be provided with the level of support that they required. The Calne Councillors, including Cllr Seed, noted their appreciation for the event and encouraged those present to attend.

7

Local Youth Network

Helen Bradley, Community Youth Officer, presented an annual review that had been prepared for the area board by the Local Youth Network (LYN), as the young person who acted as Chairman of the LYN was not available to present

the report herself.

One positive ticket was noted for a young man who assisted an elderly lady, as she had been having difficulty managing her shopping bags. The young man wished to remain anonymous.

Several Councillors congratulated Natalie Viveash, Community Youth Apprentice, on her tremendous work around Child Sexual Exploitation and also her outstanding contribution to the community as a whole; most notably, with the Calne Drop-In Centre. It was noted that both Helen and Natalie had made a tremendous impact upon the positive activity and engagement of young people in the Calne Community Area.

8

Housing - Meeting Local Need

Rhonda Ward, Head of Service Operations - Adult Social Care, was in attendance to provide a presentation on the demand for affordable housing in the Calne community area. Ms Ward detailed how work could be undertaken with the Area Board to ensure that the delivery of new housing would meet the local need.

Ms Ward outlined that central government wanted to increase the supply of housing within the UK and were attempting to encourage individuals to purchase their own home and live independently; it was explained that it was important for Wiltshire to be aware of how to respond to the government's direction and that Wiltshire's priority would be to ensure that there would be provision for the most vulnerable. Ms Ward highlighted that there would be a freeze on benefits for the subsequent 4 years and that there would no longer be a tenancy for life; instead, a 2-5 year fixed-term tenancy would be put in place.

Those present were informed that, according to 2011 census data, Calne had 1316 social rented houses. Between 2010 and 2016, 956 homes had been built in Calne, of which 215 were affordable houses. It was highlighted that the Rural Needs Survey could only be taken as a snapshot in time and was not deemed to be utilised as an accurate projection of the future.

Ms Ward detailed that the working age for males was determined between 16-64 year olds and between 16-59 year olds for females and that the working age population in Calne was significantly higher than the Wiltshire average. It was also noted that Calne was the 4th most expensive community area in Wiltshire for one to own a home.

In response to questions, Ms Ward confirmed that she would e-mail Jane Vaughan, Community Engagement Manager, the documentation that set out how individual need for housing and location should be determined and further confirmed that Wiltshire Council had allocated funds to help those who were struggling, as a result of the bedroom tax. In addition, several questions were asked, where Ms Ward signalled that she would provide a written response,

9	<p>after the meeting.</p> <p>Ms Ward also noted her support for Jim Sutton's event and commented that she would ensure that an individual from Adult Social Care would attend the event on 8 June.</p> <p><u>Healthy Active Calne Community Area (HACCA)</u></p> <p>Dr Olga Tuffery, the Chairman of the HACCA, provided a workshop on Health and Wellbeing, following discussions that had been had at the previous Area Board meeting. Dr Tuffery thanked Jane Vaughan, Helen Bradley and Natalie Viveash for their support in ensuring that the workshop could take place.</p> <p>The workshop was for those present to provide their opinions on which areas and projects it was felt that the HACCA should focus on. At the conclusion of the workshop exercise, the most popular area of focus for the HACCA were concluded as, primarily, health and, secondly, adult literacy. Indeed, it was stressed that if children were to be literate, then adult literacy would first need to improve.</p> <p>Cllr Hill proposed, seconded by Cllr Ansell, that feedback from the HACCA workshop be provided at the next Area Board and that the Area Board receive a regular update from the HACCA under 'Partner Updates'.</p> <p>Having been put to the meeting, it was</p> <p>Resolved: That the HACCA would provide feedback on the 5 April workshop to the next Calne Area Board and for regular updates from the HACCA to be heard at the Calne Area Board, as a part of the 'Partner Updates' item.</p>
10	<p><u>Our Community Matters</u></p> <p>An update on community issues and recommendations from the Area Board working groups was received.</p> <p>Cllr Crisp provided an update on the Highways working group (CATG) and noted that the next CATG meeting would be held on 12 April.</p> <p>Cllr Hill provided an update on the Health and Wellbeing Programme for Calne and detailed the plans for the Calne Library and Community Hub. He also informed the meeting that the Beversbrook Crossing had been installed and that the Beversbrook all-weather pitch was aiming to be opened in summer 2016. It was also noted that the Calne Leisure Centre was in the process of being transferred back to Wiltshire Council and it was intended that, once back in the ownership of Wiltshire Council, the leisure centre would receive a refurbishment; however, details of the programme were yet to be decided.</p> <p>Cllr Hill showed the meeting a logo that the area board had chosen for the Calne</p>

Health and Wellbeing Programme. It was noted that the logo had been adopted unanimously by the area board councillors.

In relation to the Calne Library and Community Hub, Cllr Hill explained that the Calne Library was being refurbished from 18 April 2016 to encompass both the Community Hub and the Library itself and that this would allow customers to be able to access a wide range of community services under one roof. As a result of the Community Hub being housed within the Calne Library; the number of hours that the library would be open and accessible, would be greater than the current library opening hours. Cllr Hill further detailed that any closures to the library service, due to the refurbishment, would be communicated at the earliest opportunity.

Joan Davis, Head of Libraries Heritage and Arts, was in attendance to present a short film on the Open+ (Open Plus) building management system planned for the Calne Library. She highlighted that the Open+ system was being successfully used in 200 libraries in Scandinavia and 20 in the UK. She reiterated that such a system would ensure that access to the library would be extended beyond normal opening hours.

A discussion was then held in relation to the Calne Library where several points were raised by a number of local people. The points raised included the following; the continuation of current activities and events for children, the security of the Open+ system, the management restructure to the library service, as a part of the reduced budget, and the public consultation on this new system being adopted.

Cllr Seed, Cabinet Member for Housing, Leisure, Libraries and Flooding, confirmed that, once refurbished, the Calne Library would continue to operate in its current format and would be provided with a £200,000 investment; which would lead to an enhancement of the service currently provided. He explained that the library would remain staffed by trained and professional librarians, as was the present case. There would also be the same number of services and facilities as was presently provided for the community, such as; reading activities provided for mothers and their children. Cllr Seed stressed that there were no plans to reduce activities and events for children. Furthermore, he noted that the refurbishment of the library was due to finish at the start of the school summer holidays, in order to ensure that planned activities for children in the summer holidays would experience no or minimal disruption.

Cllr Seed drew attention to the library contained at the Springfield Community Campus in Corsham. He highlighted that whether the library was manned or not, users were still able to borrow and return books; and that the experience of new operational arrangements in Corsham over the past 12 months had not included any reports of problems with theft. Cllr Seed noted his appreciation of security dilemmas for users, however, he stressed that the Open+ system provided users with a choice that they had not previously had; the same number of library opening hours, where the library was manned with trained and professional

staff, as well as greater accessibility to the library, that extended beyond the current opening times.

Ms Davis highlighted that, should there be any problems with individuals stealing books whilst the library remained unmanned; CCTV equipment would be able to effectively identify the perpetrator. In addition, the library service would be able to check which individuals had accessed the library at a particular time, due to the swipe-card system.

Ms Davis also confirmed that, due to the financial challenges it was facing, Wiltshire Council had to make changes to the way that it operated in many areas; including the staffing restructure due to take place for Wiltshire Libraries. However, she stressed that there would be a full-time member of staff responsible for the Calne Library; who would have the same responsibilities, training and professional expertise to deliver the same standard of service as was currently provided and therefore, members of the community could be assured that the current service that they were provided with, would be maintained.

Ms Davis detailed that the Open+ system was costing the Council approximately £27,000, plus installation costs and that, in order to access the library out of the normal and staffed opening hours, one would need to be a member of the library and to register to be a part of the out of hours scheme; access would require swiping a card and entering a security pin number. Attention was drawn to the fact that the Calne Library was intended to be a trial and, if it was deemed successful, it could be rolled out to other Wiltshire libraries. It was emphasised, however, that feedback from members of the community on the trial would help to decide whether the scheme was rolled out to other areas.

Cllr Hill then drew the meeting's attention to the Calne Library leaflet and several Councillors noted their encouragement that the Calne library was being developed in a positive manner and with significant investment. Cllr Hill relayed from the leaflet that the community value of libraries both for Calne and across Wiltshire was recognised; as there were no planned reductions to the Calne Library service neither for the time that people could access the library, nor the time that people could access the library whilst trained and professional staff were on hand. It was further reiterated to the meeting that the use of the Open+ system was intended to be a trial and that feedback would be both welcomed and encouraged by Wiltshire Council, once the facility was open and available for public use. In the meantime, those present were advised to send any questions that they had to either their local Councillor, the Cabinet member, or relevant officers.

Sandpit Road s106 working group:

Cllr Trotman noted that there had been no meeting of the Sandpit Road (Section 106) working group between Area Board meetings.

Air Quality working group:

Cllr Ansell provided an update on the Air Quality working group and noted that 6 trees had been planted in town gardens on 13 March, with the help of the LYN Magna Carta Youth group. This was the first phase in a larger tree planting scheme that the group had planned and Cllr Ansell stressed Calne's need for green foliage. She encouraged the community to attend more Area Board meetings to find out more about these kinds of projects and to participate in sharing their views and ideas. The tree planting project would continue with further trees due to be planted within the Air Quality Management Area (AQMA) of the town. It was also hoped that future funding could be identified to encourage local residents to plant silver birch trees in gardens fronting on to roads in the AQMA.

Dementia Friendly Calne working group:

Cllr Crisp reported that the working group had developed to become a fully-fledged community group and had been recognised as the first Dementia Action Alliance (DAA) in the whole of Wiltshire. It was noted that, along with 9 other local people, Cllr Crisp and Helen Bradley had both qualified as dementia champions; this took the number of Champions attached to the Dementia Action Alliance to 12.

The group was developing a Dementia Champions network that would encourage local champions to support each other and share experiences. Dementia Friend sessions had now taken place in Hilmarton and Cherhill, hosted by the Parish Councils and the Calne Community Area now had over 283 Dementia Friends. Attention was drawn to the fact that it would be Dementia Awareness week from 15-21 May during which time the group was planning to hold an official launch of the DAA with a community Dementia Friends session and tea party, the group would also be entering a 'Dementia Duck' to the town's annual Duck Race. Local people who would like to become dementia friends were encouraged to sign up for the community tea party session and local businesses and organisations were encouraged to get in contact to arrange their own staff/member sessions. People were asked to contact jane.vaughan@wiltshire.gov.uk or charris@calne.gov.uk for more information. The Calne Community Area was also about to host the first Wiltshire Dementia Friendly Conference on 20th April.

Older People:

Cllr Crisp drew attention to the briefing note included in the agenda pack, which detailed the opportunity to establish a health and wellbeing group. Cllr Crisp also provided a further update on the Older Person's Champions and relayed that 2 volunteers had stepped forward and been nominated to become the Champion/Carer Champions; she encouraged further nominations to come forward too and explained that, while only 2 Champions would be appointed, there was a hope to include a voice from each of the Calne parishes. Attention was drawn to the nomination forms and role descriptions provided at the meeting and that these would also be available by emailing the Community Engagement Manager, jane.vaughan@wiltshire.gov.uk. 2 Champions would be appointed at the May Area Board.

11	<p>Resolved: That the logo which showed 7 coloured dots and the central ‘C’ in between the dots would represent the Calne Community Hub and Library logo.</p> <p><u>Area Board Funding</u></p> <p>Consideration was given to the 2 applications made to the Community Area Grants Scheme. Jane Vaughan, Community Engagement Manager, introduced the 2 grant applications; the first was from Bentley Model Railway Group for £5000, for their internal work to create a new club building. It was highlighted that the proposed project was DDA compliant and deemed fit for purpose.</p> <p>Tim Williams, Bentley Model Railway Group, informed the meeting that the group comprised a wide-range of ages and that the group had recently relocated to an industrial unit in Calne. The industrial unit was not fit for purpose and thus, the group needed to rectify this. Mr Williams explained that the total cost of renovating the unit was £100,000 and that, should the group’s grant be approved, the group would need to find a further £15,000. Cllr Hill noted his support for the group, especially since they had taken the decision to move back into Calne.</p> <p>The second application had been received from Cherhill Cricket Club for £500, to help the Club to have a new roof put in place. Phil Tonks, Cherhill Cricket Club, outlined that the club had a wide range of ages and both male and female cricketers, and that they had never submitted an application for a grant before. It was detailed that the club had had a new roof installed 3 years previously that was supposed to last for 10 years, however, recently the roof had been leaking and had caused damage. It was noted that the club had been advised to replace the roof, in order to minimise any further damage to the building. It was relayed that a new roof replacement would cost £1380.</p> <p>The meeting was informed that Calne Town Council/Royal British Legion had returned £1000 to the Area Board for their project ‘Palest ink stronger than the best memory’ as the project had not yet come to fruition.</p> <p>Having been put to the meeting, it was</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. To award £5000 to Bentley Model Railway Group for undertake renovations to their new industrial unit club building ii. To award £500 to Cherhill Cricket Club for a new roof for the Club’s building <p>Noted that £1000 had been returned to the Area Board from the Calne Town Council and Royal British Legion, for their project entitled ‘Palest ink stronger than the best memory’.</p>
12	<p><u>Urgent items</u></p>

13	<p>There were no urgent items.</p> <p><u>Close</u></p> <p>It was noted that the next meeting of the Calne Area Board would be held on 31 May 2016 at 6:30pm in the Pavilion Hall, Beversbrook Sports Facility, with refreshments available from 6:00 pm.</p>
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Calne Community Hub and Library Logo

With the amendment of only 7 coloured dots around the central 'C', the logo below had been selected by the Area Board as the logo to represent the Calne Community Hub and Library.



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Changes to Calne Community Hub and Library

March 2016



Wiltshire Council will be carrying out a programme of work to improve the library in Calne to create the Calne Community Hub and Library.

The current Community Hub has outgrown its premises on Calne High Street - this project will enable local volunteers to continue and extend their work in closer partnership with the library and other partners.

The library and hub development is part of Wiltshire Council's health and wellbeing centre programme which will also see improvements at Beversbrook and the Leisure Centre in Calne.

The work at the library is due to start in April and will take around 10 weeks to complete.

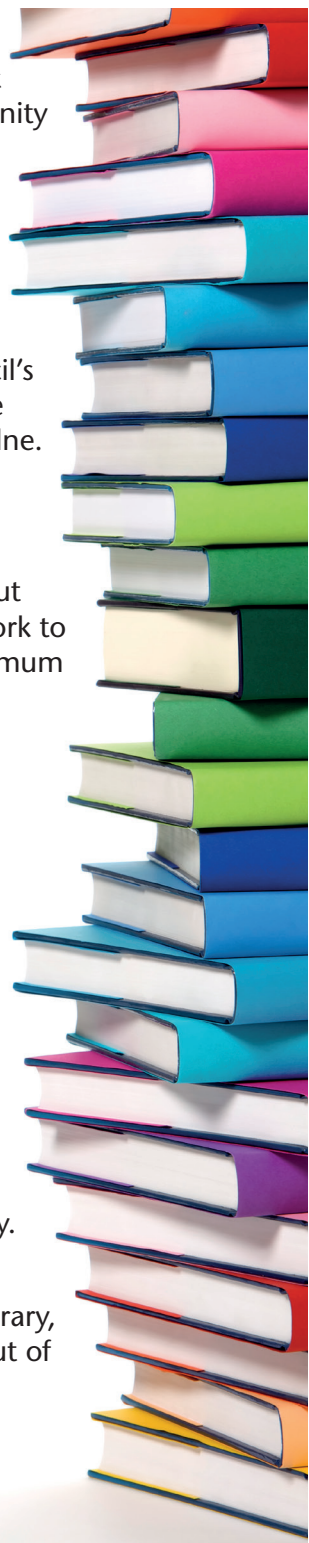
The library will remain open for the majority of this time, but there may be a need to close for a few days to allow the work to be completed. Any closure will be kept to an absolute minimum and dates will be widely advertised well in advance.

Internal alterations will see the creation of a new bookable meeting room for up to 12 people and a smaller breakout room.

The existing library will be refurbished, with a new colour scheme and carpets. Flexible shelving space will be installed which will allow the building to be used for meetings in the evenings, including the area board.

The library service will be enhanced with the installation of a new state-of-the-art system which will allow members to securely access the building and borrow or return books out of normal hours by swiping their card and entering a code number. This system is safe, easy to use, and has been successfully implemented in other parts of the country. Users will need to sign up to use the new system.

The completion of the hub will preserve and protect the library, deliver more flexible community space, and improve the out of hours offer for local residents.



Frequently asked questions

When will the library be closed and how long for?

Work is due to start in April. There may be a short period when the library will have to close, however any closure will be kept to an absolute minimum. Dates of closure will be widely advertised well in advance

How much will it cost?

Work on the library transformation is expected to cost around £200,000.

Is there a risk that books may be stolen from an unstaffed library?

This system is state-of-the-art and has been implemented in other parts of the country successfully with no significant issues relating to theft or property damage.

What if I can't get out the building out of hours?

The system will be thoroughly tested prior to going live. We do not believe it is possible for anyone to not be able to exit the building, however an emergency contact number will be clearly visible inside the building.

What if I need to speak to a member of staff after hours?

This work will enable the library to be more accessible, however staff will not be available to answer queries outside of our current opening hours. They will of course be on hand along with volunteers during normal hours to help with queries.

How do I get access to the library after hours?

Library members will be able to register to use the service and will then be able to access the library by swiping their card and entering a number.

Isn't this a reduction in the library service currently on offer?

The improvement works will allow library services to be available to registered users for longer periods of time.

Will library staff numbers be reduced?

The new system will not impact upon staff numbers, however the council is currently looking at numbers of staff working in libraries across the county

How will you stop this being used as a meeting place for young people after hours?

We do not believe this will be an issue however we will of course monitor the situation. Under 16s will not be able to access the library after hours.

What is the building going to be called?

We will be suggesting to the area board that the building is either called Calne Community Hub and Library, or Calne Library and Community Hub. We believe these names reflect what the building will offer the local community.

Will the library be opening on a Sunday?

There are currently no plans to open the library on a Sunday, however registered users will be able to access the building outside of normal hours and borrow or return books on other days of the week.

For further information, please contact

Jane Vaughan

Community Engagement Manager (Calne)

01249 706447

jane.vaughan@wiltshire.gov.uk

Chris Harling

Library Development Services Manager

07776 394988

chris.harling@wiltshire.gov.uk

Information about Wiltshire Council services can be made available on request in other languages and formats such as large print and audio.

Please contact the council by telephone on **0300 456 0100** or email customerservices@wiltshire.gov.uk

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**CALNE AREA BOARD
31 MAY 2016**

Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2016/17

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2016/17.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2016/17.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1 None.

7. Equality and Diversity Implications

- 7.1 None.

8. Delegation

- 8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1 The Area Board is requested to:
 - a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
 - b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
 - c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

Report Author: Natalie Heritage
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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)
Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Wiltshire Council Outside Bodies – Appointed by Calne Area Board

Outside Body Title (A to Z)	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Reps Needed	Representative (s)
Calne Heritage Trust	Centre is an important focus for tourism in Calne & an understanding of Heritage is an essential element in a cohesive Community	Preservation and collection of historical material relating to Calne	Trustees meet Bi-monthly	No	1	Cllr Tony Trotman
Calne Local Youth Network (LYN)	To engage with young people and help champion their issues and ideas to councillors and council	Youth issues and democracy	Monthly	Yes	Up to 2	Cllr Howard Marshall
Calne "Our Place" Project	To advise the group on matters that the Area Board could assist with	To promote tourism in the Calne community area	Monthly	Yes	1	Cllr Tony Trotman
Calne and Calne Without Neighbourhood Plan	Monitor progress of the Neighbourhood Plan	To create a Neighbourhood Plan for a large part of the Calne community area	Every 2 weeks	Yes	1	Cllr Christine Crisp
Calne Master Plan	To monitor the progress of the Town Council's plan for the development of a significant portion of Calne town centre	To re-generate Calne town centre	As required	Yes	1	Cllr Alan Hill

Appointments to Working Groups

Calne Area Board

Community Area Transport Group

- Area Board representative – Cllr Christine Crisp
- Calne Community Engagement Manager
- Highways officers
- Calne Town Council representative
- Focus on Five representative
- Parish Council representatives x 2
- Supporting officers when required

LYN Management Group

- Area Board representative – Cllr Howard Marshall
- Calne Community Engagement Manager
- Calne Locality Youth Facilitator
- Youth Work apprentice
- Chair - Rebecca Green
- Vice chair - Jordan Holt.
- Youth Members x 4
- Adult members x 4
- Skate Bowl Group x 1
- Town Council Officer
- Rep from Calne Community Hub

Sandpit Road s106 Working Group:

- Area board representative – Cllr Tony Trotman
- Calne Community Engagement Manager
- Calne Community Area Transport representative
- Calne Area Transport representative
- Calne Town Council representative
- Local residents' group representative
- Supporting officers

Air Quality:

- Area board representative – Cllr Glenis Ansell
- Calne Community Engagement Manager
- Public health and wellbeing representative
- Calne Town Council representative
- Calne Area Transport representative
- Calne Environmental Network representative

Dementia Working Group:

- Cllr Christine Crisp
- Calne Community Engagement Manager
- Andrew Day – Alzheimer's Society

- Clare Harris – Calne Town Council
- Diane Gooch – Wiltshire and Swindon Users Network/Calne Older People's Champion
- Tim Mason – Wiltshire Community Safety Partnership
- Catherine Beswick – Kingston House
- Richard Paget – Kingston House
- David Evans – Calne Memory Club/Calne Older People's Champion

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Guidance on the election of the Area Board Chairman and Vice-Chairman

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.

Chairman's Announcements

Subject:	Health and Wellbeing Groups
Officer Contact Details:	Sue Geary (Head of Community Commissioning) sue.geary@wiltshire.gov.uk 01225 713922

Health and Wellbeing Group?

The Council is proposing that each Area Board establishes a Health and Well Being Group. Health and Wellbeing Groups are intended to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area. They are intended to gather the views of local older people and ensure these views are represented at the local Area Board. The groups will focus on working with community commissioners to identify the needs of a local population and support the development of services that will meet these needs.

What will they be expected to do?

It is anticipated the groups will identify how best to co-ordinate support for vulnerable people in their area in a way that that is more inclusive than the current good neighbour service and makes best use of the existing community capacity.

Each Health and Wellbeing Group will reflect the needs of its local community and different area boards plans will reflect this however the intention is that the Health and Wellbeing Group will ensure wellbeing and community resilience is a key priority for Area Boards and the Group will support community initiatives.

It is anticipated that Health and Wellbeing Groups will draw on local resources and assets in order to generate support for local initiatives. Funding previously used to commission the Good Neighbours Service will be devolved (ring fenced) to the Area Boards to support local initiatives identified by the Health and Wellbeing Groups.

Health and Wellbeing groups can respond to local challenges and make the best use of local assets including local knowledge, resources and voluntary organisations.

The Council Adult Care Community Commissioners can work closely with members, customers and key stakeholders to respond effectively to local needs while coordinating county wide solutions where required.

The groups will promote links between universal services (including leisure and libraries) and services that support specific customer groups including older adults or those with a disability.

Chairman's Announcements

Who would be part of a Health and Wellbeing Group?

This would be decided by each Area Board. It is suggested that the Community Engagement Manager, the Older Peoples' Champion, Unitary and Parish Councillors, CCG Care Coordinators, Healthwatch, Representatives from the Voluntary Sector should be included.

When can an Area Board commence work on Health and Wellbeing Groups?

Anytime. A number of Area Boards have already planned meetings to start their Health Well Being Groups. In approximately 6 /9 months' time there will be a review of progress being made to establish these groups and a report highlighting good examples of the work being undertaken

Further Information

Please contact Sue Geary Head of Community Commissioning at the Council for further information and support to establish your Health and Well Being Group.

Chairman's Announcements

Subject:	Your Care Your Support Wiltshire
Officer Contact Details:	Dr. Sara Nelson Information and Communications Manager Healthwatch Wiltshire sara.nelson@healthwatchwiltshire.co.uk Olly Spence Wiltshire Council olly.spence@wiltshire.gov.uk
Weblink:	http://www.yourcareyoursupportwiltshire.org.uk/home/

Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county.

The website contains:-

- Information about different topics such as, dementia, keeping well and paying for care as well as explanations of an overview of how the NHS and social care work in Wiltshire.
- A service directory that provides details of local organisations, clubs, societies, GPs, dentists and care homes.

Your Care Your Support Wiltshire's First Birthday

The site launched on April 1st 2015 and so has now been up and running for a year. In this year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

1. Paying for Care
2. How do I get care and support in Wiltshire?
3. Living with a disability/learning disability

Future plans and how you can help.

Future plans include adding more detailed, localised information on end of life care and mental health services, updating and building on existing information and adding more videos and easy read pages. In addition we will continue to engage with local communities to ensure that the service directory contains all the information they need to access services and groups in their area.

Healthwatch Wiltshire will continue to involve local people in the development of the site so that we can make sure that it meets their needs. We would like to hear your views on the site. You can tell us about groups and clubs in your community or

Chairman's Announcements

suggest topics that we can add to the site. This site is for Wiltshire people – make your voice heard!

Chairman's Announcements

Subject:	Carers in Wiltshire: Joint Strategy 2016 - 2020
Officer Contact Details:	Karen Walters, Community Commissioner (Carers)
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers have developed a new strategy for carers. The draft document is now available for the public to view and comment on before being finalised. It can be viewed in full on the council's consultations webpage:

<http://consult.wiltshire.gov.uk/portal>

Information postcards and leaflets are also available at this meeting.

Publicity materials can be provided from Karen Walters, Wiltshire Council, for any partners who would be willing to support spreading the message or if you would like to invite her to attend any local carer groups or meetings during the consultation period.

Please feedback comments by **13 July 2016** to: Karen Walters, Community Commissioner (Carers) at:

Address: County Hall, Bythesea Road, Trowbridge BA14 8JN

Email: Karen.walters@wiltshire.gov.uk

Mobile: 07876 393890

Who do we mean when we talk about carers?

Anyone can become a carer. A carer is someone of any age, including a child (young carer), who provides unpaid support to a family member or friend who could not always manage without this help. This could be caring for a relative (a parent, grandparent, sibling, child, spouse, partner) or friend who is ill, frail, disabled or who has mental health or substance misuse problems. They should not be confused with paid or volunteer support workers.

Most people are likely to be undertaking a caring role at some point in their lives, with many of us needing to access some form of information, advice and support during this difficult time.

Have we got things right in the new strategy?

We believe we have a strategy that is truly representative of the needs of Wiltshire carers. However, now is the time for you to have your say and influence the way services are commissioned over the next 4 years.

We invite members of the public, especially carers, to comment on this document to influence the future commissioning of support for carers in Wiltshire. We need you to tell us if we have got things right. We also want to

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know if you, as a carer, feel represented within this strategy and if not, what is it you would like to see added or changed. What services do you currently access (if any) that you value and why they are important to you?

We invite organisations and business in Wiltshire to comment on the document and to inform us of any contributions they are already making or could make, in order to support the delivery of this strategy.

A detailed action plan will be developed once the strategy is finalised to support its delivery.

Why is this strategy needed?

A Carers UK press release on 12 November 2015 stated “Unpaid carers save the UK **£132 billion a year** – the cost of a second NHS.”¹

70% of the 47,608² carers living in Wiltshire continue to remain hidden and it is believed that many of these people will not be aware of their carer status. Accessible information and advice is therefore vital to ensure that these people know where to get help and support when they need it.

The Care Act places additional duties on social care services in assessing and addressing the needs of carers. Carers now have parity of esteem with those people they care for. We need to ensure that carers' of people with mental health issues are able to access appropriate services to meet their needs. There is a requirement for all health, social care and educational professionals to identify young carers and ensure their needs are being met and that they are not carrying out inappropriate caring roles.

The 2015 Healthwatch report “Unpaid Carers in Wiltshire: help in a crisis” highlights the need to review how we support carers in a crisis. Whilst early intervention and prevention measures is expected to reduce the likelihood of this point being reached, there will be unavoidable circumstances when a carer reaches crisis point and it is vital targeted support is available to help them when they reach this point.

Our shared vision for carers in Wiltshire:

Wiltshire cares for carers by ensuring that carers living in Wiltshire are identified and accepted as expert partners in care; are well informed; and maintain a good quality of life and healthy lifestyle outside of their caring responsibility.

To find out more please read the full strategy and / or contact Karen Walters direct.

¹ Valuing Carers 2015 – the rising value of carers' support Lisa Buckner (University of Leeds), Sue Yeandle (University of Sheffield)

² Census 2011

Chairman's Announcements

Chairman's Announcements

Subject:	Adult Care Charging Policy Consultation
Officer Contact Details:	Olly Spence Community Commissioner olly.spence@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation

Introduction-The Adult Care Community Commissioning team are currently leading on a public consultation regarding proposed changes to the adult care charging policy (i.e. how much people contribute to the cost of the social care services that they receive).

Unlike health services which are free at the point of access, adult social care support is means-tested in line with national guidelines. The proposed changes have been made in response to the Care Act (2014), to align Wiltshire's approach with that of other local authorities and to ensure the Council can continue to deliver sustainable care and support services.

The proposed changes will only impact on customers who contribute towards care services in their own home and will not impact on those contributing towards care in a permanent residential care setting.

The proposed Changes

- To take into account 100% of disposable income¹, the Council currently only takes into account 80% of disposable income.
- To take the full rate of attendance allowance into account when assessing how much people need to contribute. The Council currently only takes the lower rate into account even if the individual receives the higher amount.
- To update the list of allowable Disability Related Expenses (DRE). DRE items are things people have to spend money on as a result of a disability or illness and are disregarded when calculating how much people may have to contribute.

The Consultation Process-The consultation will run for three months and is scheduled to end on June the 6th. Customers who are likely to be affected by any

¹ Disposable income is the amount of money and individual has available after Household expenses, general living allowance and any disability related expenditures have been accounted for.

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changes were contacted via letter to set out the proposals and encourage them to get involved. In addition to these individual letters a series of public meetings have been facilitated by Healthwatch Wiltshire.

How people can get involved- The consultation survey can be found on the Councils website

<http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation>

People can contact the Council or Healthwatch Wiltshire to request paper copies of the survey, pose individual questions or organise one to one meetings.

For more information please contact Olly Spence olly.spence@wiltshire.gov.uk

Chairman's Announcements

Subject:	Meet the Funder event 22 June 2016
Officer Contact Details:	Wiltshire Community Foundation info@wiltshirecf.org.uk
Weblink:	Event Brite- ticket purchase

Wiltshire Community Foundation is hosting a 'Meet the Funder' event for voluntary and community groups with speakers including The BIG Lottery and Power to Change with a range of workshops during the day about funding available and how to apply.

Date: Wednesday 22nd June 2016

Registration: 9:30am for start at 10am.

Venue: Devizes Corn Exchange

Cost: £8.50 per person with a light lunch provided

Finish: 3pm.

When you book, please select two workshops to attend – one in the morning and one in the afternoon:

AM

- Workshop A: Better Applications, Jane Butler, Wiltshire Community Foundation
- Workshop B: Crowdfunding, Globalgiving.com
- Workshop C: WASP Sports Funding

PM

- Workshop D: BIG Lottery Applications, Tim Temple
- Workshop E: Crowdfunding, Globalgiving.com
- Workshop F: Demonstrating Impact, Heidi Yorke

Calne Community Area Board

May 2016



1. Neighbourhood Policing Team (NPT).

Sgt: PS Ronnie Lungu

Town Centre Team

Beat Manager – PC Stuart Welch

PCSO – Nicole Yates

PCSO – Mark Cook

PCSO – Michael Ramselaar

Rural Team

Beat Manager – PC Sonya Stockhill

PCSO – Shelley Gray

2. Performance and other local issues

- In Early April reports came in of a male acting suspiciously in Buzzard Road, Calne and allegations that this person had been tampering with vehicles and had entered a house. Units were quickly dispatched and an off duty Wiltshire Police dog handler was travelling through the area and was made aware of the incident. The police officer and her dog, Tyke, stopped and assisted with a search for the male who was promptly located and arrested on suspicion of Burglary and Possession of a Class A drug. Enquiries are ongoing – good work by all officers involved, both those on and off duty.
(http://www.gazetteandherald.co.uk/news/towns/calneheadlines/14427060.Off_duty_dog_handler_tracks_down_Calne_burglary_suspect/)
- Calne police have received 3 reports of small barn fires in the Calne Rural areas, there is nothing to suggest at this stage that they are linked and enquiries are still ongoing in identifying suspects for these offences.
- Calne Police have received reports of Anti Social Behaviour in the park area of King Edward Close, there have been several reports made and members of Calne NPT have worked closely with Calne Town Council who supplied the use of a mobile CCTV camera in the area. Work is now ongoing to view the footage and identify what the nature of the Anti Social Behaviour is and which agencies are best placed to help deal with the problems raised by the residents. Calne NPT officers continue to patrol the area to help combat further problems.
- A Distraction Burglary has taken place in Calne on 20th April. Unknown suspects have called at an elderly gentleman's address, claiming to have travelled down from up North and received some bad news from relatives in Australia. The suspects have asked the victim if they could borrow his laptop to transfer some money. The victim has allowed the suspects into an upstairs study to use the laptop and left them unattended. Suspects have left a short time later. The victim has later noticed his Hewlett Packard laptop has been stolen.

- A Melksham man has been sentenced to 18 years imprisonment after pleading guilty to 43 serious child sex offences.

Joseph Lee, aged 31, formerly of Ogilvie Square in Calne, appeared at Swindon Crown Court where he pleaded guilty to the following charges:

- Rape of a child under 13 years old x 2
- Sexual activity with a child under 13 x 14
- Causing/inciting a child under 13 to engage in sexual activity x 3
- Production/taking of indecent images of children x 23
- Making indecent images of children x 1

Lee was arrested on 9 September 2014 at his former home in Calne, where a search warrant was executed and computers and mobile phones were seized for analysis.

Further enquiries were carried out by officers and in total, 1,548 images were found on his computer software, including 75 category A images and 35 category A videos of child sexual abuse.

DC Simon Guerri-Fear said: "The images and videos found on Lee's memory cards were some of the most vile depictions of child abuse I have ever witnessed.

"These appalling offences were committed over a period of two years between 2012 and 2014.

"During this time, Lee has put his young victim through an ordeal that nobody should ever have to go through. I am in no doubt that his actions will have a long lasting effect on his victim.

"I am satisfied with the sentence handed out and I hope this enables the young victim to move forward with his life, knowing justice has been served.

"I also hope this case highlights how seriously Wiltshire Police and the Crown Prosecution Service takes child sexual abuse, whether it is recent or non-recent and we will take every action available to bring offenders to justice."

- A RECOVERING alcohol and heroin addict obsessed with Nazis has been fined for shouting racial abuse in the street and biting his mum because she was 'living a Jewish lifestyle'.

University drop-out William Field, formerly of Edreds Court, Calne, Maple Close, came before magistrates sitting in Swindon on Monday, charged with assault and three counts of racially and religiously aggravated harassment. The court heard how the 25-year-old, who suffers from mental health problems, had been drinking alcohol when he shouted remarks in Calne and Chippenham.

Keith Ballinger, prosecuting, told the hearing: "On the 25th of January it was reported to the police that Field is in the town centre in Calne. He is described as being drunk and started shouting 'Kill black people. All the black people in Britain are going to die.'

"At that time he was arrested and issued with a notice to stay out of Calne town centre. The following morning a witness again describes seeing him as being in the town centre and drunk.

"That witness was walking his six-year-old daughter to school and was with his 18-month-old child. "He says Mr Field was holding a Nazi salute and shouted 'All the Jews must die and I will slit their throats. I will slit your throat and your children's throats. The pure race will take over the earth. I will slit the throat of all those who oppose me.'

The court also heard how Field bit his mother Sally on the right bicep at her home in Maple Close on February 18, while he was being restrained by his parents after he started throwing items around in the kitchen. "It caused a bruise," Mr Ballinger said. "She doesn't wish to make a complaint.

"She told the police he was drinking heavily, had not slept for days and has bipolar and undiagnosed manic depression and was Nazi obsessed.

"Mr Field said the argument was because his mum is living a Jewish lifestyle that he doesn't like."

While on bail on March 30, and attending the Wiltshire Substance Abuse Centre in Chippenham, Mr Field also started shouting in the waiting room. "He was agitated and started shouting... He was asked to leave and outside he was met by his mother and continued shouting to the extent members of the public were asking if she was ok. He was located a short while later and arrested," Mr Ballinger added.

Defending, Oliver Willmott said: "It raises the question how on earth he came to express these views? How he got to a point he bit his mother?"

"He had a good upbringing and started with promise, intellect and a good family. His mental health difficulties only started to be uncovered and was manifesting when he was at university and he suffered from drug and drink abuse.

- On 10th May in Calne, an elderly lady had a cold caller knock on her door, who told her that her roof was damaged and needed repair. As the lady was worried, they agreed a price of £850 for the caller to repair the roof. Having started working on the roof, the callers then asked for another £1000. This was refused and the self-styled roofers stated that they would return. When a genuine qualified roofer then went onto the roof he discovered a large hole in the roof where the roof tiles had merely been removed.

This is not an uncommon type of fraud. Many residents fall foul of these callous fraudsters, and I would advise never to give work in this way to doorstep callers. Any people employed to do work for you should be properly checked and researched before agreement and parting with any hard earned cash. Please keep an eye on elderly neighbours if they do start having work completed. If you are concerned, give us a call.

- One of our residents was driving at Hilmarton last week and witnessed a piece of dangerous driving by another motorist who did several overtakes on solid white lines and was seen to tailgate another vehicle whilst again trying to overtake. Fortunately, our witness had a Dash Cam fitted into his vehicle and recorded the incident. He kindly passed the recording to us. The offending driver is shortly to be invited into the Police Station for a formal interview. Thank you to the witness - Dash Cams are great.
- Several traffic matters have been dealt with by Officers at Calne.
- On 18th April, at Oxford Road a vehicle was served with a prohibition notice for defective tyres.

- On the same day a vehicle carrying straw bales overturned on the A4 due to an insecure/unsafe load. The driver has been reported for the offence.
- Four vehicles have been stopped in April where the occupants have been dealt with for drug offences. Drivers have been drug swiped and arrested for Class A (cocaine) and Class B (cannabis) and others have had street cautions.
- We have seen a small number of burglaries, with Porte Marsh Industrial Estate being hit by offenders accessing by way of the roof resulting in high value thefts. These are currently under investigation. A second attempt by offenders on another building, saw them disturbed and hence made off.
- A shed at Quemerford has been forced and a large quantity of fishing equipment stolen.
- A trailer has been stolen from Derry Hill and a vehicle from Goatacre which was subsequently recovered by Police in Reading 3 days later.

3. NPTs - Current Priorities & Consultation Opportunities:

Calne NPT priorities are based on calls/reports made to the police, trends due to the time of year or intelligence received, Calne NPT's current priorities are –

- Speeding in the Calne rural areas.
- ASB in various locations including Castlefields Park and King Edward Close.

As we are now faced with lighter evenings we understand that there is likely to be increased usage of parks and open spaces, the majority of people using these areas do so for the purpose they are designed for however it is recognised that we may experience more reports of ASB linked to these areas, Calne NPT are dedicated to patrolling these areas to help combat any issues and do so by a variety of methods including use of vehicles/CCTV Van, foot patrol and bike patrol.

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

Community Engagement :

In addition to the Wiltshire Police website, Calne NPT also regularly update a Facebook Page at facebook.com/CalnePolice – this page is often used to share reports, witness appeals, good news stories and notices of community consultations.

Should you wish to contact a member of the Calne NPT with regards to any questions/concerns then this can be done by emailing the team at calnenpt@wiltshire.pnn.police.uk, contacting us through our facebook site or attending one of the consultation meetings.

To report a crime then please call 101 for non urgent matters or in an emergency then 999.



Area Board Update - May 2016

Happy birthday!

The health and social care information website, Your Care Your Support Wiltshire, had its first birthday on 1 April 2015. During the year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:



- Paying for Care
- How do I get care and support in Wiltshire?
- Living with a disability/learning disability

The website is still developing and we are calling on local areas and people to provide us with feedback about its content and accessibility. www.yourcareyoursupportwiltshire.org.uk

Listening to children and young people

Working in partnership with Community First Youth Action Wiltshire, Healthwatch Wiltshire has established a group of around 10 Young Listeners. Supported with training these young people are helping Healthwatch to understand the needs, experiences and concerns of children and young people who use health and social care services and to speak out on their behalf. The group is expected to carry out around 150 'listening' over a year and is currently focused on the themes of living with Special Educational Needs and/or Disabilities (SEND); life as a young carer; and emotional wellbeing and mental health.

"I thought we would just do some listening and hand in the sheets, and I thought it would be quite boring. I have really gained so much confidence by doing this project and I can see the difference we can make." - Young Listener.

Dementia Awareness Week 15-21 May 2016

This year's Dementia Awareness Week, 15 - 21 May, will encourage people who are worried about dementia to confront their worries by addressing dementia directly and coming forward for information and support. Dementia can be scary and many people don't know where to turn, but in Wiltshire there are organisations dedicated to supporting local people including Alzheimer's Support, Alzheimer's Society, and Carers Support Wiltshire.

As part of Dementia Awareness week Healthwatch Wiltshire and the Alzheimer's Society are holding a 'Drop In' Dementia event in Chippenham (**Tuesday 17th May 2 - 4pm, Neeld Community and Arts Centre, Borough Parade, Chippenham, SN15 3WL**). Come and join us for tea, cake and chat!

For more information about dementia and local services you can contact Healthwatch Wiltshire or check out Your Care Your Support Wiltshire: www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/information-for-people-with-dementia.aspx. Healthwatch Wiltshire is also keen to hear from local people about their experiences of services.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



April 2016

Change is coming to the NHS: Local health organisations and communities forge blueprint for improved health and wellbeing

Over the next few months, leaders from health and care organisations from Wiltshire, Bath and North East Somerset (BANES) and Swindon will be working together to develop a 'Sustainability and Transformation Plan' (STP) so that the aims of the [NHS Five Year Forward View](#) – improved health and wellbeing, transformed quality of care delivery, and sustainable finances – can become reality. The collaboration gives the opportunity to make big changes to the way we address the needs of local people at a time when quality, services and finances are all under immense pressure.

The BANES, Swindon and Wiltshire (BSW) plan is being led by James Scott, the Chief Executive of Royal United Hospital in Bath. James has been Chief Executive at RUH since 2007, and will oversee and coordinate a team drawn from the leaders of each of the health and social care organisations included in our STP 'footprint' area.

This means that BSW plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups; BANES, Swindon and Wiltshire Councils, South West Ambulance Service and Avon and Wiltshire Mental Health Partnership Trust. The providers of our community services – Wiltshire Health and Care, Seqol and Sirona – and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping. Working together to cover a combined population size of approximately one million people, the BSW grouping will bid for and receive a transformation fund from 2017/18 onwards, which will be used to pay for health and social care services for people living in our area.

You can read more about Sustainability and Transformation Plans, how they will work across the country and what they mean for the NHS here: www.england.nhs.uk/2016/03/footprint-areas/

Details of how you can hear more information through public meetings and other engagement opportunities will be posted on [Wiltshire CCGs website](#), so please keep checking for details.

Living healthily in middle life can double your chances of being healthy at 70 and beyond

Public Health England has launched **One You**, a ground breaking campaign, aimed to encourage adults to take control of their lives and become healthier.

Our lifestyles can be unhealthier than we think and around 40% of all deaths in England are related to behavior. Modern day life makes it hard for people to live healthily and many of us will have dramatically increased our chances of becoming ill later in life.

The environment in which we live, work and play can make it really tough to choose healthy options – with many of us sitting at a desk for eight hours a day, technology making it easier to shop, being entertained and keep in touch with friends and family all from the sofa.

Whether we are eating the wrong things, drinking more than we should, continuing to smoke, or just not being active enough, all of these small things can add up to an unhealthy you.

One You gives you the chance to change your lifestyle choices by providing you with all the tools, support and encouragement you need to help improve your health right away.

Take the **One You** health quiz [‘How Are You?’](#) to see how you score and start the fight back to a healthier you

Giving you the support to make better choices today can have a huge influence on your health, and could help prevent diseases such as type 2 diabetes, cancer and heart disease and will also reduce your risk of suffering a stroke or living with dementia, disability and frailty in later life.

It’s up to all of us to make a change and shape our further health - Take the quiz now – it’s never too late to get your health back on track

Chairman's Announcements

Subject:	Groundwork and Tesco 'Bags of Help' funding
Officer Contact Details:	Caroline McKenna Caroline.mckenna@groundwork.org.uk
Weblink:	http://www.groundwork.org.uk/Sites/tescocommunityscheme

Groundwork have partnered with Tesco to deliver a new community grants scheme. Last funding round there were many successful projects from across Wiltshire and we would like even more applications this round!

The Tesco Bags of Help scheme was launched in October 2015 and enables local community groups to apply for money to develop local resources and promote greener living and working. There are grants of £8,000, £10,000 and £12,000 available.

There are several rounds of applications throughout the programme and the first round of funding completed in February. Over 8 million Tesco customers voted across 2,500 stores nationwide for variety of community group projects, and from this nearly £13 million will be awarded to 1,284 community groups.

The second round of funding applications is now open and application process will be ongoing until 3rd June. To find out more, go to our website at <http://www.groundwork.org.uk/tescocommunityscheme>

As part of our work to promote the programme across the South West region, we would also be interested in any funding events we may be able to attend to provide information to prospective applicants, so if you have any relevant events or groups you think this may be applicable to, please get in touch.

Report to Calne Area Board
Date of meeting 31st May 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications

Applicant	Amount requested	LYN Management recommendation	Group

Procurement

Activity	Amount quoted	
Splash summer multi sports	£321	Recommended

In respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The

application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

9. Applications for consideration

None for this Area Board Meeting

10. Procurement

Procurement purchase ID	Provider	Project Proposal	Requested
Procurement purchase ID number	Splash/ Community First	Multisports session	£321

Provider (details of the PAYP provider)

Splash Wiltshire

Positive activity description

A multi sports session at Beversbrook introducing young people to different sports, games and activities. A 5 hour session with lunch break.

Explanation why chosen this supplier

Splash are a known provider of activities across Wiltshire. They can deliver this session already part funded by a PCC grant of £250.

Young people can access this session as well as multiple different activities run by splash throughout the summer in other areas and transport can be arranged for these sessions outside of Calne, meaning more activities can be provided for young people in Calne.

Recommendation of the Local Youth Network Management Group, with any conditions

That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Calne strategic plan for young people and is approved for the amount of £321.

Background documents used in the publication of this report:

- Proposal document from Splash Wiltshire

Report Author

Helen Bradley, Community Youth Officer

Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk

Splash Overview for Calne LYN

Splash provides specifically designed and highly structured out of school activities for around 250 young people aged 9-16 in Wiltshire.

Having been established by Wiltshire Police in 1989 to divert young people from anti-social behaviour, the charity has evolved to support a much broader range of young people in Wiltshire who are finding life tough. We prioritise those young people facing challenges in life, for example those with special educational needs or disabilities, on child protection plans, in care, at risk of anti-social behaviour, young carers, or from families facing bereavement, breakdown or financial hardship.

The Splash programme gives young people the opportunity to experience new, challenging, positive activities during school holidays. The focus of Splash activities is to work with providers to increase participants' self-esteem, self-confidence, communication skills and leadership skills. Experiential, hands-on learning sessions provide an excellent environment for young people to express themselves and learn from one another. Splash and our partners provide positive role models who listen, encourage, mentor and coach the young people. This positive interaction raises aspirations and self-belief and helps the young people to identify a positive future for themselves.

By targeting young people who are facing challenges in life we can support, develop and encourage them. Often the young people do not know each other beforehand and it is rewarding and beneficial for them when they develop new, positive friendships. Securing a place on a Splash project gives a young person something to look forward to, plan for and something to enjoy.

Merger with Community First

November 2014 saw the merger of Splash with Community First with the aim of strengthening the support both charities are able to offer to young people in our county and securing the future of the Splash programme.

The 'Splash' name and brand - as a provider of positive activities during school holidays - will still remain.

Our focus remains on the benefits and outcomes for the young people who attend Splash activities and we believe this merger will ensure Splash remains sustainable for many years to come.

Dawn Whiting Splash Programme Coordinator and youth worker Ben Jarvis will be focused on ensuring young people get the most out of our programme. Ben will also engage further with those young people that need it on a longer term basis – touching base with them during school term time and following up any appropriate matters with them.

“Twenty five years on Splash is a highly regarded and successful home grown charity which must be recognised for its outstanding contribution to improving outcomes for 9-16 year olds. Through the provision of positive leisure-time activities across the county during school holidays, the organisation has reached those most in need of support, helping children raise their self-esteem and confidence and diverting them away from negative behaviours. Thank you Splash.”
Jane Scott OBE, Leader, Wiltshire Council

Community First charity number: 288117. Splash/Community First/Youth Action Wiltshire are Wiltshire Council approved providers of positive activities and are listed in the accredited providers' catalogue.



Evaluation

Returns from a recent 6 month survey of parents/guardians and referrers have provided us with some excellent data. Attending Splash projects over the past 6 months has led to notable improvements in the following areas:

Self esteem - feeling of pride and self worth	96%
Self confidence - belief in themselves and their abilities	96%
Attitude & behaviour - towards you & others	88%
Knowledge - level of learning	92%
Social skills - communication & interaction with yourself & others	96%
Happiness	92%
Health	72%
Home life	84%
Attendance at school	64%
Taking part in exercise	80%
Time playing outdoors	92%

“Thank you for helping me in your Splash projects. Over the last 3 years, quite a lot of my decisions have been made or altered because of Splash. Splash is an amazing charity that helps many people like me overcome the many challenges in life. Again thank you.”
12 yr old girl

Funding

100% of funding for Splash delivery costs is received from non-statutory sources - grants from trusts and foundations, businesses, local organisations and fundraising events.

Proposed Activity Programme for Calne Area

Based on information gathered from young people and from the Local Community Youth Adviser we initially propose to deliver a multisports session at Beversbrook Sports Ground on Monday 25th July. This is a 5 hour activity for 12 local young people to attend to try out a range of different sports. This activity session is delivered by our own Youth Support Worker Ben Jarvis. The session includes warm up games, team games and individuals' games. We provide equipment for various sports and provide the support, guidance and opportunity for the young people to try their hand at something new. This session is focussed on fun, sportsmanship, confidence building and friendship building and is about more than being an expert sportsperson; however for those that discover a genuine interest or skill in any particular sport, we offer support to sign post them onto localised longer term engagement, such as youth sports clubs, after school clubs and youth clubs.

In addition to the Multisports activity session we would also like to propose other popular and successful activities to be considered. Some of these activities would take place in the Calne area; others would involve Splash transporting Calne young people to different towns/locations to take part in the activities. This in itself adds to the confidence building, as for some it will be the first time they have been on an activity in an unfamiliar area/town without a school or family adult being present.

Wiltshire Outdoor Learning Team deliver several outdoor activities for us including 'Catch It, Cook It, Eat It' and 'Wet N Wild'. Both of these activities involve using the most basic items to build the appropriate equipment to complete the task. For 'Catch It, Cook It, Eat It' this means building a fishing rod from a bamboo cane, short length of fishing twine, a hook and float. The young people then set to work to catch a fish. They then move on to build a fire, gut and fillet a fish and then have a taste of that fish. For the 'Wet N Wild' sessions young people have the opportunity to use raw materials to make a floating raft. Once built they then face the challenge of paddling and steering it on the River Avon. Both of these sessions are fun and challenging and provide the perfect opportunity to develop team working, communication and leadership skills, trust, celebration and empathy skills.



In addition to outdoor activities we also run successful Music Matters and Animation projects which offer activities in an indoor environment. These activities provide a good

alternative to our more adventurous outdoor activities; as we recognise outdoor activities do not appeal to all young people. Music matters provides the opportunity for young people to work with local musicians to compose pieces of music using computer software. Again, this can be completed on an individual basis or in small groups. Each attendee leaves the activity with a CD of the pieces composed on the day; which is always something they can be proud of and can listen to, to remind themselves of the experience and the friends they met on the day.

Our Fun Animation sessions involve creating animations and models in small groups and using stop frame cameras to record movements and create animation clips. These clips are uploaded to the internet so that family, friends and the young people can see the finished Animation. Both of these activities provide the opportunity to develop team work, communications skills, patience, celebration and empathy skills.

Experiencing the best of indoor and outdoor activities we also work in partnership with The Natural Theatre Company to deliver a Comedy Street Theatre session. Initial participation games are used to help diminish the young people's inhibitions. These games are fun and fast. The objective of the day is to perform a piece of street theatre in front of the public. One example was a silent protest for "National No Smiling Day!" Highly amusing the young people fell into character perfectly and were greeted warmly by the shoppers of Devizes High Street.



Local Youth Network Meeting

Notes Record

Area: Calne

Date: 13/4/16
Community hub

Times: 18:30

Venue: Calne

Present: Helen Bradley, Natalie Viveash, Jane Vaughan, Rebecca Green, Jake Brock, Beth Wheeler

Apologies: Joe Provis, Howard Marshall

Agenda items:

- 1. Procurement of summer activities- Go active and YFC, others?**
- 2. SEND procurement issues**
- 3. New model plans**
- 4. Skate bowl consultation**
- 5. Summer festival plans/ Duck race- £25?**
- 6. Intro to youth work course- need to have £15 p/h allocated for first session in case we need DDA access. Happy for us to do delegated authority across the community areas contributing?**

Decisions:

- Invite YFC and multi sports to next meeting to decide summer activities**
- Paint LYN duck before 14th!**
- Yes to £25 for a duck**
- Yes to allocated funds for DDA access for youth work course- not needed in the end**
- Invite Parkour team to update on their activities**

Recommendations to Area Board:

-
-

Actions:

Notes taken by- name: Natalie Viveash

Position: Youth work apprentice

Wiltshire Council

Calne Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

Proposals

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Wiltshire Council

Calne Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

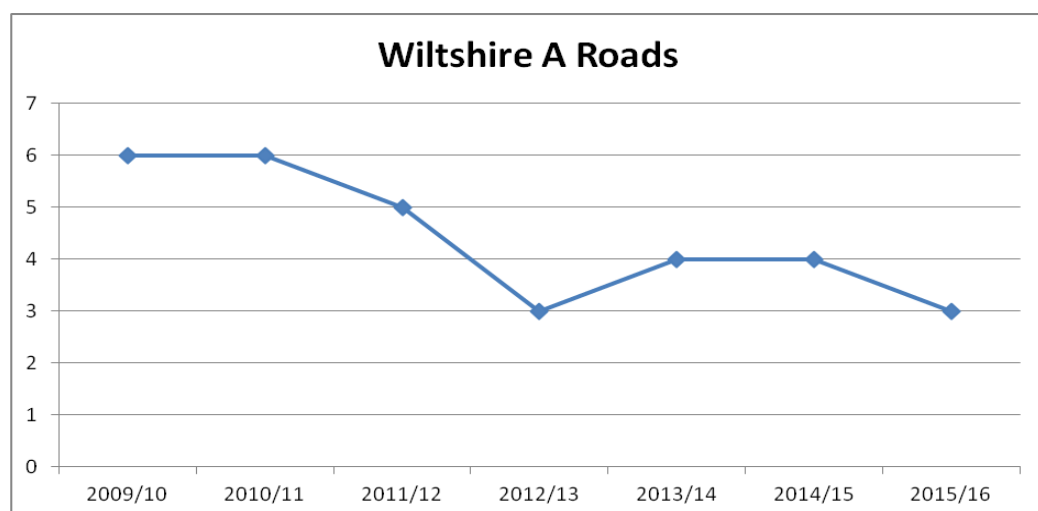
Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

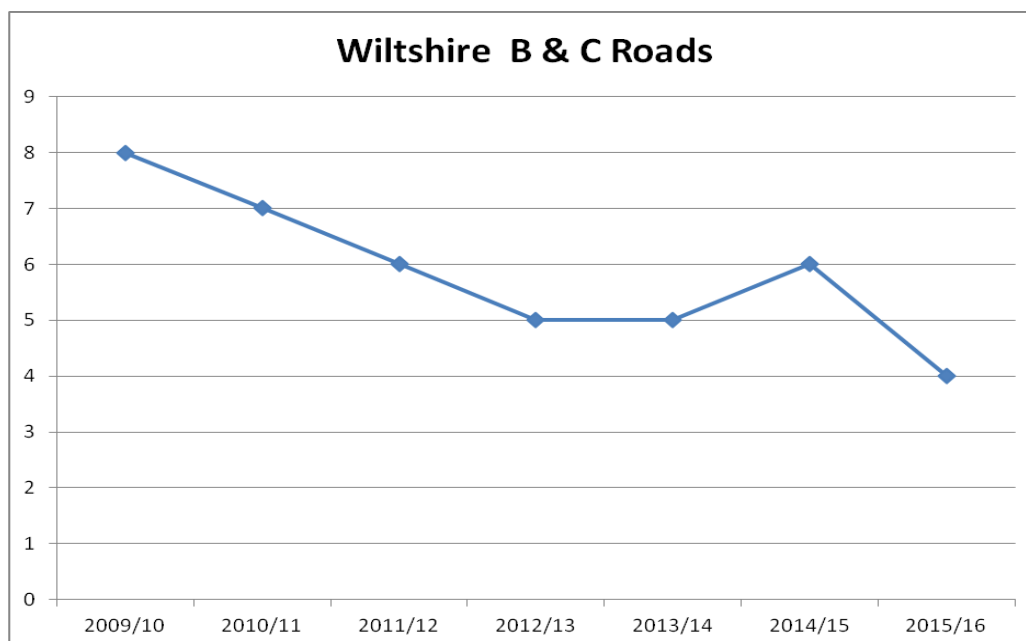
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

Safeguarding Implications

32. Does not apply.

Public Health Implications

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

Environmental and Climate Change Considerations

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

Equalities Impact of the Proposal

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but

especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

Legal Implications

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

Conclusions

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

12th February 2016

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network

Completed Highways Major Maintenance 2014 to 2016 – Calne Area Board

Road	Location	Treatment
C118	Hare Street (junction West End to junction Charlcutt)	Surface Dressing
C134	Mauds Heath Causeway (junction Mauds Heath Causeway north to Avon to junction with Hare Street)	Surface Dressing
C113	Wick Hill (junction Maud Heaths Causeway to Monument Farm)	Surface Dressing
U/C	From junction with C15 to Clevancy	Surface Dressing
C252	The Common (Heddington Wick to junction with Broads Green)	Surface Dressing
C247	From Turnpike junction with The Common to junction with Stockley Road, Heddington	Surface Dressing
C132	Friday Street - B4069 south to Foxham	Surface Dressing
U/C	Naish Hill, Mons Lane east to Bewley Lane junction to A342 Devizes Road	Surface Dressing
U/C	Cox's Hill - Calne	Surfacing
U/C	Old Road, Studley. Nr Calne	Surfacing

Road	Location	Treatment
U/C	Firth Lane - Compton Bassett	Surfacing
U/C	Abberd Way- Calne	Surfacing
U/C	Wessington Pk - Calne	Surfacing
U/C	Brewer's Lane - Calne	Surfacing
A342	A342 Devizes Road between Home Farm and Nash Hill	Skid Resistance Improvements
A3102	A3102 approach to Oxford Road Roundabout, Calne	Skid Resistance Improvements
U/C	Heddington Hill - Heddington	Resurfacing
U/C	The Street - Yatesbury	Resurfacing
U/C	The Pippin (West) - Calne	Resurfacing
U/C	Church Street - Calne	Resurfacing
U/C	The Green - Calne	Resurfacing
U/C	Back Lane, Sandy Lane. Near Calne	Resurfacing
C136, U/C	Norley Lane - Calne Without	Carriageway Repairs
C394	Wood St, Oxford Rd - Calne	Resurfacing

Road	Location	Treatment
C50	C50, Near Calne	Resurfacing
A4 - U/C	Yatesbury Junction	Resurfacing
U/C	Porte Marsh Road, Calne	Surfacing
U/C	Harris Road, Calne	Surfacing
A3102	Wetham Bottom, Calne (Davina Tigweel scheme)	Surfacing

Proposed Highways Major Maintenance 2016/17– Calne Area Board

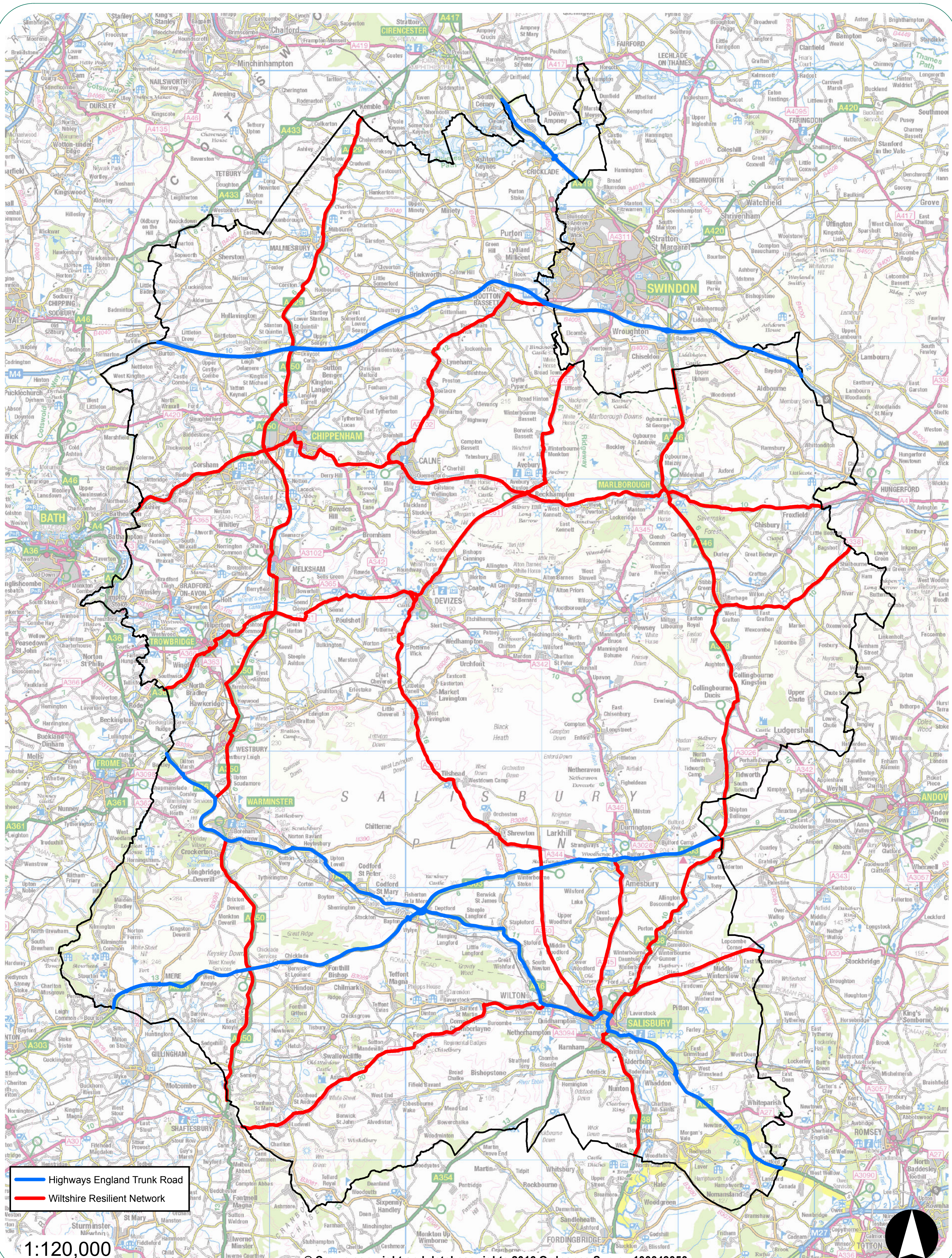
Road	Location	Recommended Treatment	Estimated Length (m)
C112	Top of Bencroft Hill north east through Bremhill to Low Bridge	Surface Dressing	1478
U/C	Corton	Surface Dressing	2361
C118	Fishers Brook (Beversbrook Road to Junction Dumb Post Hill)	Surface Dressing	4370
C111	Foxham east to near junction at Catcomb	Surface Dressing	3339
A4	Curzon Street mini roundabout to A3102 Silver Street mini roundabout, Calne	Skid Resistance Improvements	189
A3102	Tossels Farm entrance to Pillars Lodge entrance	Skid Resistance Improvements	660
A3102	Greenacres Way Roundabout north west to Cowage Farm entrance, Calne	Skid Resistance Improvements	63
A3102	Widcombe Mill Crossroads to Goatacre Lane, Goatacre	Skid Resistance Improvements	718
A3102	Compton Bassett to Church Road	Skid Resistance Improvements	85

Road	Location	Recommended Treatment	Estimated Length (m)
A4	Near Rumsey Farm, Calne	Skid Resistance Improvements	541
A3102	Back Lane to Broads Green	Skid Resistance Improvements	846
A3102	Broads Green to Tossels Farm entrance	Skid Resistance Improvements	140
A3102	Pillars Lodge entrance to Roundabout at Sports Centre	Skid resistance Improvements	140
A342	Old Derry Hill	Skid Resistance Improvements	690
A3102	Silver Street, Calne	Resurfacing	586
U/C	Warren Crescent, Hungerford Road, William Street, Calne	Resurfacing	534
U/C	Grierson Close, Calne	Resurfacing	95
A4	Curzon Street, Calne, Pedestrian Crossing	High Friction	85
F/P	Footpath 22 Avebury Trusloe	Carriageway repairs to vehicle access areas	70
U/C	Quarr Barton footway, Calne	Carriageway repairs to vehicle access areas	45

Integrated Transport Completed Schemes 2014 to 2016

Calne Area Board

Road	Location	Scheme Description
A342	A342 Sandy Lane	Speed limit terminal sign
A4	A4 Yatesbury Junction	Signs & Markings
C50	C50 Blacklands Crossroads, Blacklands crossroads	Warning signs
Bridleway/ CLAN10	Calne, Bentley Lane	Bollards & signs
U/C	Calne, Patford House Doctors Surgery	Signs
A436	Avebury Trusloe	CATG - Footway improvement
C118	Calne, North Street / lick hill road	CATG - Traffic management measures
U/C	Calne, Phelps Parade	CATG - Prohibition of cycle sign upgrade
A4	Calne, Bentley Lane / A4 junction	CATG - footway widening
A4	Calne, A4 Springfield	CATG – Bus shelter
C247/ C251	Stockley	CATG - bus stop waiting area
U/C	Calne, Woodhill Rise	Development Control - Bollards & signs
A3102	Calne, Beversbrook Sport centre	Development Control - Toucan crossing
C394/ U/C	Calne, HGV Testing centre	Rechargeable - Signs
U/C	Calne, Beversbrook Medical centre	Rechargeable - Signs
U/C	Calne Abberd Way	Road Marking Review
A4/ C394	Calne Curzon Street / Wood Street	Road Marking Review
U/C	Yatesbury The Street	Road Marking Review
A3102 / C15	A3102 / C15 Hilmarton junction	Safety Scheme - Signs & Markings
A3102	A3102 Mile Elm	Safety Scheme - Signs & Markings
U/C	Calne, Woodsage Way/ Lickhill	Substantive CATG - Traffic calming
A3102/ C118	Calne, Fynamore Primary School	TAOSJ - Puffin crossing
	Calne, Various	Waiting Restrictions - Signs & Markings



Highways England Trunk Road
Wiltshire Resilient Network

1:120,000



Calne Community Area Transport Group – 9th Feb 2016

Present: Christine Crisp - chair (Wiltshire Council), Jane Vaughan (meeting notes) (Wiltshire Council), Mark Stansby (Wiltshire Council), Spencer Drinkwater (Wiltshire Council), Ed Jones (Calne Without/Focus on Five), Richard Tucker (Bremhill), Tom Rounds (Calne), Martin Cook (Wiltshire Council), Anne Henshaw (Calne Area Transport), David Evans (Cherhill).

	Item	Update	Actions and recommendations	Who	Priority Level
1.	Apologies	None rec.			
2.	Notes of last meeting	Were agreed.	Notes went to Area Board – JV to update MS if any actions need to be taken.	JV / MS	
3.	Councillors Briefing Note No. 250 – Protocol for Dealing with Freight Management Requests (see appendices)	<p>SD outlined the Council's protocol for dealing with Freight Management Requests and set out how the CATG will become involved in prioritising freight requests in their area in the future. There are currently two requests for freight management in the Calne community Area:</p> <ol style="list-style-type: none"> 1. The A3102 Hilmarton 2. Blacklands Hollow <p>The group requested clarification of the latter route.</p>	<p>SD would contact Calne w/o Parish Council to clarify the 2nd route and then these 2 would be put forward.</p> <p>Area Board to note</p>	<p>SD</p> <p>CC</p>	

4.	Finance Update (see appendices)	Highways Officers reported one bill outstanding from 2014 / 15 from Bentley Lane Project. Interim balance of £3,855.35 to carry forward. Current spend on 2015 / 16 is £725. Overall balance is £10,695.35.	Area Board to note.	CC	
5.	Ongoing Schemes (active priority list) & New Requests				
a)	Woodsage Way & Lickhill Road Issue No: 3355, 2999, 2004, 1807, 522	Woodsage Way – All work complete. Local residents want to know if they can do a speed watch. Police do not support Speedwatch in 20 mph Zones. Highways suggested painting 20 mph roundels on carriageway – to be funded centrally. Lickhill Road – Work suspended due to failing gas main. Highways awaiting a report from Wales and West to determine next course of action.	 <i>Area Board had supported recommendation to Paint 20mph roundels on road – this work could now move to implementation.</i> Area Board to note.	MS CC	
b)	Bentley Lane Issue No: 3198	Original work complete. Contractor to undertake remedial road marking measures. Highways have ordered additional bollards and signs to deter parking and turning movements in mouth of junction. To be funded centrally.	Area Board to note.	CC	

c)	<p>Springfield School Bus Stop (A4 Curzon Street)</p> <p>Issue No: 3211</p>	Work had begun on the site.	Area Board to note.	CC	
d)	<p>Springfield School Crossing Facility (A4 Curzon Street)</p> <p>Issue No: 2904, 2909</p>	<p>Detail design underway. To be constructed in 2016 / 17. Officers had produced a new estimate based upon new rates of term contractor. The new price was £11,300 and represented a £4,300 increase in the amount initially allocated.</p> <p>The group discussed the scheme and reflected that it was a major priority when first approved by the area board.</p> <p>It was felt that the group should not request a contribution from the Town Council because the current requirement for parish councils to contribute 20% to schemes had not been introduced when this scheme was approved.</p> <p>The group would therefore request that the Area Board approve an extra allocation of £2,150 from the CATG budget and to consider allocating an additional £2,150 from the Area Board capital budget.</p>	<p>Recommendation to Area Board:</p> <p>To approve CATG allocation of £2,150 towards the balance of funding required for the implementation of this scheme.</p> <p>To consider allocation of £2,150 from the Area Board budget towards the balance of funding required for the implementation of this scheme.</p>	CC	HIGH

e)	Pedestrian Safety at A4 White Hart Junction Issue No: 3483	Feasibility study underway. Proposals to be sent to Town Council and local residents for comment once prepared.	Area Board to note.	CC	
f)	Anchor Road / Brewers Lane Traffic Management Measures Issue No: 3536 & 3639	Feasibility study to commence when staff resources become available.	Area Board to note.	CC	
g)	Cherhill Village – 20mph Speed Limit Issue No: n/a	Proposal out to public consultation. Objection period is 14/01 to 08/02. Legal team will advise Highway officers on any objections received soon after.	Area Board to note.	CC	
h)	Other issues:				
	Issue 3147 Subsidence on A3102 Calne Bypass	With Area Highways team. Repairs anticipated soon.	Area Board to note.	CC	
	Issue 4026 Parking Controls at Dakota Drive	Highways to provide advisory access protection road markings, funded centrally.	Area Board to note.	CC	
	Issue 4057 HGV issues at Springfield Drive	Issue previously left open to monitor the situation. Evidence now suggested the issue related to one stray vehicle, no subsequent reports or evidence of further incidents. As such the group	Recommendation to Area Board that issue is closed.	CC	

		suggested that the issue be closed.			
	Issue 4106 (4107 duplicate of 4106) Request for Parking Controls at Shelburne Road	Highways to provide advisory access protection road markings, funded centrally.	Area Board to note	CC	
	Issue 4253 Calne Stokes Croft. Road Safety concerns following hit and run incident	Further investigation not supported by Town Council.	To recommend to the Area Board that this issue be closed.	CC	
	Issue 4265 Calne Newcroft Road – speeding concerns	Calne Town Council had reported that this is not considered to be a community issue – as such it should be closed on the system	To recommend to the Area Board that this issue be closed.	CC	
	Issue 4296 London Road, Calne – Illegal parking & speeding	Calne Town Council had reported that this is not considered to be a community issue – as such it should be closed on the system	To recommend to the Area Board that this issue be closed.	CC	
	Issue 4297 A4 Wessington Ave – safety concerns on crossing by Holy Trinity School	Calne Town Council had reported its support for further investigations into this issue, and noted that it had not been reported by the school. The group discussed the issue further and the local Highways Engineer will undertake further investigations.	Further investigations Area Board to note	MC CC	
	Issue 4298 A4 The Strand – safety concerns over signal timings for pedestrian phase	Calne Town Council had reported its support for further investigations into this issue; the group would request that signal timings are checked.	Highways to check signal timings Area Board to note	MS CC	

	Issue 4389 Parking arrangements, The Green, Calne.	This issue had been submitted by Calne Town Council. The group discussed the issue and concluded that advisory (not enforceable) parking spaces could be marked in the area, these would be funded centrally.	Move to implementation Area Board to note	MS CC	
6.	Other agenda items				
	<p>20 mph Zones and Limits</p> <ul style="list-style-type: none"> Yatesbury: Cherhill Parish Council had previously requested a 20mph assessment for Yatesbury, the group had requested that a Parish Council representative attend this meeting to present the case and discuss a contribution from the Parish of the cost of the survey (£2,500) in addition to a 20% contribution towards the implementation of a scheme if it were found appropriate. <p>David Evans was representing the Parish Council and explained the Parish had conducted a survey in 2013 to which 90% of respondents were in favour of a 20mph limit in Yatesbury, the current limit is the national speed limit, roads are narrow and there are no footpaths. David also informed the group that the Parish Council does not currently have funds to contribute to a survey/ possible implementation and had already set its precept for the next financial year.</p> <p>It was suggested that other options might have equal or better results in Yatesbury; EJ explained that Calne w/o Parish Council residents had been very happy with the impact of white gates in Derry Hill and it was noted that</p>		<p>Area Board to note</p> <p>Feed back to Cherhill Parish Council</p>	<p>CC</p> <p>DE</p>	

	<p>similar arrangements at Hilmarton and Goatacre had also been found to assist in raising awareness of the residential nature of the villages among motorists travelling between their white gates. DE would return to the Parish Council with these suggestions and report back to the next CATG meeting.</p>			
	<p>Calne Community Transport Strategy.</p> <p>Anne Henshaw reported that the Calne Area Transport community group was working with Highways officers and the Calne / Calne Without Neighbourhood Planning group to progress this work.</p>	<p><i>Area Board to note.</i></p>	<p>CC</p>	
	<p>Issue 4147 Speeding concerns, Sandpit Road, Calne</p> <p>It was noted that local residents had attended the last Area Board meeting on 26th January 2016 and had voiced their concerns that signage should be implemented on the road to alert motorists that it was a 30mph speed limit and that residents did not want to organise a Speedwatch group.</p> <p>The group discussed that a 30mph limit was adopted here as part of the planning process but did not meet the requirements of a 30mph limit under national guidance.</p> <p>Highways Officers to investigate further and consult with the Local Member, Cllr Trotman. CATG to be updated at next meeting.</p>	<p><i>Area Board to note.</i></p> <p><i>Officers to meet with Cllr Trotman</i></p>	<p>CC</p> <p>MS</p>	
7.	<p>Next Meeting</p> <p>The next meeting would take place on Tuesday 12th April 2016 from 4pm – 6pm at Calne Community Hub 27 High Street, Calne, SN11 0BS</p>	<p><i>Area Board to note.</i></p>	<p>CC</p>	

Calne Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£16,114.35**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 12th April 2016			
1.	Attendees and apologies			
		Present: Christine Crisp - chair (Wiltshire Council), Jane Vaughan (meeting notes) (Wiltshire Council), Mark Stansby (Wiltshire Council), Ed Jones (Calne Without/Focus on Five), Richard Tucker (Bremhill), Martin Cook (Wiltshire Council), David Evans (Cherhill), Steve Stott (Hilmarton).	<i>Area Board to note.</i>	
		Apologies: Spencer Drinkwater (Wiltshire Council), Anne Henshaw (Calne Area Transport), Tom Rounds (Calne),		
2.	Notes of last meeting			
		The minutes of the previous meeting had been circulated to the group and will be presented to the next Area Board on 31 st May 2016.	<i>CATG to note.</i>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
		Finance sheet was presented. Current Balance = £16,114.35 (see attachment 1)	<i>Area Board to note.</i>	
4.	Top 5 Priority Schemes			
a)	Springfield School Crossing Facility (A4 Curzon Street) Issue No: 2904, 2909	At an Extraordinary Area Board meeting held on March 8 th the Area Board approved a further CATG allocation of £4,300 for this project. An order for the work has been placed with Ringway with construction anticipated in May.	<i>Area Board to note.</i>	CC
b)	Pedestrian Safety at A4 White Hart Junction Issue No: 3483	Feasibility study delayed due to other commitments concerning end of previous term contract. Proposals will be issued to CATG members in advance of next meeting.	<i>Area Board to note.</i>	CC
c)	Anchor Road / Brewers Lane Traffic Management Measures Issue No: 3536 & 3639	Officer resource allocated - feasibility study to commence in near future.	<i>Area Board to note.</i>	CC
d)	Cherhill Village – 20mph Speed Limit Issue No: n/a	No objections received following public consultation. Work order now under preparation. Installation now anticipated end of May / early June.	<i>Area Board to note.</i>	CC
e)	Calne School Road area – 20mph Speed Limit Issue No: n/a	Officer resource allocated - Work on Legal schedule and preliminary design to commence in near future.	<i>Area Board to note.</i>	CC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes			
a)	Woodsage Way & Lickhill Road Issue No: 3355, 2999, 2004, 1807, 522	Woodsage Way – All construction work complete. Highways to install 20 mph roundels on the carriageway – to be funded centrally. Lickhill Road – Work suspended due to failing gas main. Highways awaiting a report from Wales and West to determine next course of action.	 <i>Highways to action</i> <i>Area Board to note.</i>	 MS CC
b)	Bentley Lane Issue No: 3198	Original work complete. Highways have ordered additional bollards and signs to deter parking and turning movements in mouth of junction. To be funded centrally.	<i>Area Board to note.</i> <i>Highways to action</i>	CC MS
c)	Springfield School Bus Stop (A4 Curzon Street) Issue No: 3211	Construction work complete. Lighting unit to be connected.	<i>Area Board to note.</i> <i>Highways to action</i>	CC MS
6.	New Requests / Issues (Issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3147 Subsidence on A3102 Calne Bypass	Work has been undertaken to remedy this matter and this issue is now complete.	<i>Area Board - recommendation to close this issue.</i>	CC
b)	Issue 4026 Parking Controls at Dakota Drive	Highways to provide advisory access protection road markings, funded centrally.	<i>Highways to action</i>	MS

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		New instructions to be issued to new contractor.		
c)	Issue 4106 (4107 duplicate of 4106) Request for Parking Controls at Shelburne Road	Highways to provide advisory access protection road markings, funded centrally. New instructions to be issued to new contractor.	Highways to action	MS
d)	Issue 4147 Calne Sandpit Road, Speeding concerns	A repair has been made to the road, which has improved vibration concerns. NPT have undertaken speed checks in the area.	Area Board – recommendation to close this issue.	CC
e)	Issue 4288 Calne The Wynd Parking Issue	This is felt to be an anti-social behaviour/neighbour dispute and not relevant for the CATG to be involved.	Area Board – recommendation to close this issue.	CC
f)	Issue 4297 A4 Wessington Ave – safety concerns on crossing by Holy Trinity School	Highways officers have undertaken further investigations at this location, as requested by the Town Council. It is felt that this is not a significant issue.	Area Board – recommendation to close this issue.	CC
g)	Issue 4298 A4 The Strand – safety concerns over signal timings for pedestrian phase	Highways had instructed Traffic Signal consultants to review signal timings. MS presented their report – This issue had been raised by the Calne Community Safety Forum. MC would attend the next Community Safety Forum to report back that this was not a significant issue. (report attached)	Area Board – recommendation to close this issue.	CC
h)	Issue 4303 Derry Hill, Blounts Court development. Request for underpass	Request not supported by Parish Council – this does not represent a community issue.	Area Board – recommendation to close this issue.	CC
i)	Issue 4389 Parking arrangements, The Green, Calne.	Highways to issue instructions for new parking bays to new contractor.	Highways to action – Area Board to note.	MS

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	Issue 4404 Calne The Pippin. Contravention of Bus Lane (Gate)	Discussed by Town Council who are happy for this to be considered further. The Town Council has suggested the following potential solutions:- <ul style="list-style-type: none"> • Installation of rising bollards • Re-opening to one way traffic • Re-opening to two way traffic The group felt this needed further investigation. NPT team would be asked to deploy mobile CCTV van in the Grierson Close area to monitor.	JV/MC to liaise with NPT Area Board to note.	JV/MC CC
k)	Issue 4405 Calne Braemor Road. Pavement / dropped kerb issues	Off road parking is a matter for the individual to initiate and fund and not a matter for the CATG. Applications should be submitted to Vehicle Accesses, application forms on line http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/roadsandtraffic/droppedkerbs.htm	Area Board – recommendation to close this issue.	CC
l)	Issue 4441 Mile Elm and Sandy Lane – request for Vehicle Activated Warning Signs	The group decided that Calne Without Parish Council would be asked to provide a full proposal relating to Mile Elm (including details of recent incidents) Officers would then investigate further. Highways is already implementing a revised signage scheme at Sandy Lane. The Parish Council would be asked to wait until this new scheme had been monitored.	Calne Without Parish Council to report back at a future meeting Area Board to note.	EJ CC
7.	Other items			
a)	20 mph Zones and Limits <ul style="list-style-type: none"> • Yatesbury: 	Representative from Cherhill Council not present to provide feedback from Cherhill Parish Council – deferred to next meeting.	Area Board to note	CC

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Calne Community Transport Strategy.	Anne Henshaw, representative from Calne Area Transport, not present to provide feedback – deferred to next meeting.	Area Board to note	CC
c)	Local Highways Investment Fund 2014 – 2020	The group received a report issued to the Area Board – Cllr Crisp would circulate to the Town and Parish Councils. (see attached report and appendices 1-4)	Area Board to note	CC
8.	Date of Next Meeting: Thursday 7th July 2016, Calne Community Hub, 4pm			

Calne Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£16,114.35**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Appendix 1.

Calne CATG expenditure 2014 / 15 as of 08/04/16

Budget £12,465 + £20,208.80 c/fwd = £32,673.80

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Calne Woodsage Way / Lickhill Rd Traffic Management	£51,500.00	£25,300	£51,500 Final	£51,500.00
A4 Calne Springfield Crossing (feasibility study)	£1,500.00	£1,500.00	£685.00 Final	£685.00
Stockley Bus Stop	£2,300.00	£1,800.00	£2,020.64 Final	£2,020.64
Calne Phelps Parade No cycling signs	£250.00	£250.00	£250.00 Final	£250.00
Calne Bentley Lane Footway improvements	£4,000.00	£4,000.00	£3,846.00 Final	£3,846.00
Totals	£59,550.00	£32,850.00	£58,301.64	£58,301.64

Budget £32,673.80

Projected Spend £58,301.64

Balance -£25,627.84

Contributions		
Stockley Bus Stop	£400.00	Calne Without Parish Council – invoice issued.
Woodsage Way / Lickhill Rd	£3,037.19	S.106 Agreement – Transfer requested
Woodsage Way / Lickhill Rd	£2,000.00	Calne Town Council – invoice issued (190204853)
Woodsage Way / Lickhill Rd	£24,200.00	Substantive funding
Total contributions	£29,637.19	

Overall Balance £4,009.35 Final

Calne CATG expenditure 2015 / 16 as of 08/04/16

Budget £12,465 + £4009.35 c/fwd = £16,474.35

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Calne Springfield Bus Shelter	£4,500.00	£0,000	£5,000.00 + Final	£5,000.00
A4 Calne White Hart Pedestrian safety – ped survey	£1,200.00	£1,200.00	£725.00 Final	£725.00
Totals	£5,700.00	£1,200.00	£5,725.00	£5,725.00

Budget £16,474.35

Projected Spend £5,725.00

Balance £10,749.35

Contributions		
Calne Springfield Bus Shelter	£5,000.00	Calne Area Board – transfer completed
Total contributions	£5,000.00	

Overall Balance £15,749.35 Final

Calne CATG expenditure 2016 / 17 as of 08/04/16

Budget £12,465 + £15,749.35 c/fwd = £28,214.35

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
A4 Calne Springfield Crossing	£11,300.00**	£7,300.00	£0,000.00	£11,300.00
Cherhill 20 mph speed limit	£3,000.00**	£2,400.00	£0,000.00	£3,000.00
Calne School Rd area 20 mph limit	£3,000.00	£2,400.00	£0,000.00	£3,000.00
Totals	£17,300.00	£12,100.00	£0,000.00	£17,300.00

Budget £28,214.35

Projected Spend £17,300.00

Balance £10,914.35

Contributions		
A4 Calne Springfield Crossing	£4,000.00	Area Board – to be collected upon completion
Cherhill 20 mph speed limit	£600.00	Cherhill Parish Council – to be invoiced upon completion
Calne School Rd area 20 mph limit	£600.00	Calne Town Council – to be invoiced upon completion
Total contributions	£5,200.00	

Overall Balance £16,114.35

** New Estimates based on new contract rates

Report to	Calne Area Board
Date of Meeting	31/05/2016
Title of Report	Community Area Grant funding

Purpose of the report

To ask the Area Board:

1. To consider 3 applications for community area grant funding listed below

Applicant	Amount requested
Applicant: Calne Town Football Club Project Title: Floodlights and Ground Improvements. View full application	£5,000
Applicant: Calne Tennis Club Project Title: Community Hut View full application	£1233.31
Applicant: Calne Camera Club Project Title: Projector View full application	£700

2. To note the following sum allocated under authority delegated to the Community Engagement Manager.

Initiative	Amount
1. Calne Dementia Friends – generic banners to promote Dementia Awareness Week 2016	£90
Total delegated decisions since last meeting	£90

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

2.4. Calne area board has agreed to prioritise three themes from the Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in 2014. These were to:

- Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
- Recognise and address child poverty and childhood obesity.
- Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

2.5. Calne Area Board resolved on 8th December 2015 that, in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

4.1. The Area Board meeting of 31st May 2016 will be the 2nd opportunity to consider community grant applications in the 2016/17 financial year.

4.2. Applications will be considered at each area board meeting of the year, while funding remains:

2 August 2016	Deadline for receipt of applications - 5 July 2016
4 October 2016	Deadline for receipt of applications - 6 September 2016
6 December 2016	Deadline for receipt of applications - 8 November 2016
7 February 2017	Deadline for receipt of applications - 10 January 2017

4.3. In 2016/17 the Calne Area Board has been allocated a budget of **£40,661** capital funding. In addition the Area Board has rolled forward **£15,919** from the 2015/16 financial year. This gives a total capital budget of **£56,580**.

4.5. Following financial decisions made at the last area board meeting on 5th April 2016 the current balance is **£51,080**

4.6. If all grant applications being considered under this report are approved by Members, the remaining capital balance will be **£44,056.69**.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

9.1.

Application ID	Applicant	Project Proposal	Requested
1937	Calne Town Football Club	Floodlights and Ground Improvements	£5000.00
<p>Project Description: Calne Town FC is seeking funds to provide new floodlights that meet the required lux level test and to make necessary ground improvements to meet current league requirements.</p> <p>Input from Community Engagement Manager: This project addresses Wiltshire Council's Business Plan objectives: People in Wiltshire have healthy, active, high quality lives (healthy choices, positive</p>			

activities).

It can also be seen to link to Calne Area Board priorities, providing positive activities for young people, addressing obesity and building a positive reputation for the Calne Community Area to attract more visitors to venues and events.

Calne Town FC is one of the oldest football clubs in Wiltshire dating back to 1886.

The club has two senior teams and an under 18s team. Calne Town FC work closely with FC Calne local youth football section; to find local players for their under 18s team and this season, with local support, FC Calne and Calne Town FC have established a ladies team.

Calne Town FC has produced a robust business plan, which suggests that this project will enable Calne Town FC to sustain the current level of play and will enable the under 18s team to enter the floodlit league and the first team to play football in the Toolstation league.

Wiltshire Council Sports Development Officers have considered the application and have stated their belief that this project would have a massively positive impact for the entire club and provide the required infrastructure to be sustainable and to develop on a long term basis.

The Community Engagement Manager has held discussions with representatives from the club and has confirmed that; the group has already identified confirmed financial support from a number of organisations and funding from its own reserves. Calne Town FC has also ongoing development support from Calne Town Council.

The requested community grant from the Calne Area Board represents approximately 7% of the overall project costs; this would see the Club achieve its funding target and would enable this ambitious project to progress.

Proposal

That the Area Board determines the application.

9.2.

Application ID	Applicant		Project Proposal	Requested
1283	Calne Tennis Club	Calne Tennis Club Community Hut	£1233.31	
<p>Project Description:</p> <p>Following the success of building four floodlit tennis courts, Calne Tennis Club want to expand the scope of the club in the community. The hut will provide an essential part of the club and community; it will make it easier to provide quality coaching, there will be more opportunities for adults and juniors alike to play tennis and a focus for tournaments open days, as well as social events for all the community.</p> <p>Input from Community Engagement Manager:</p> <p>This project addresses Wiltshire Council’s Business Plan objectives: People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities).</p> <p>It can also be seen to link to Calne Area Board priorities; providing positive activities for young people, addressing obesity and building a positive reputation for the Calne Community Area to attract more visitors to venues and events.</p> <p>Calne Area Board supported this club previously when it relocated to Beversbrook in September 2014, since that time new members have been attracted to the club.</p> <p>This project will provide Calne Tennis Club with a physical base from which to promote tennis in the local and surrounding areas, as well as developing a strong and integrated club with an active and social membership and a contained, safe and accessible facility for children and young people to be based in during school holiday programmes. The Hub will also be able to be occupied during periods of bad weather.</p> <p>The club has an awareness of reaching out into the community to try and involve people who may not traditionally be attracted to the sport, or who feel that it is accessible to them.</p> <p>Club coaches run tennis camps during the school holidays which are open to members and non-members. The Head Coach has been selected to be one of a thousand coaches, as part of the Davis Cup Legacy, to deliver a very popular and oversubscribed free tennis coaching course to children who haven’t played tennis before. As part of the Great British Tennis scheme the club is also offering free tennis sessions throughout the summer. The club has a waiting list and is holding a Great British Tennis Day in May for adults and juniors to come along and try tennis for free. The club coaches are also keen to promote Tennis for the Disabled in Calne and surrounding areas. The club believes that the achievement of this project will assist in the facilitation of all these activities.</p>				

Wiltshire Council Sports Development Officers have considered the application and feel that the project will support the needs of the community through the provision of its own building that the club can operate from and in. 'The Club will be able to store, promote and utilise the hut to increased interaction and engagement with their members'.

Sports Development Officers are currently unfamiliar with the exact number of registered members with the club. However, they would be keen to support and promote any new tennis programmes that could be developed and anticipate that the installation of the new hut should increase the number of people getting involved with the sport.

Following the advice of the Lawn Tennis Association, the clubs current reserves are held as a sinking fund towards resurfacing the courts and general maintenance. However, the Club has identified significant Landfill Tax Credit funding and Calne Without Parish Council has also contributed towards the project.

The requested community grant from the Calne Area Board represents approximately 8% of the overall project costs; this would see the Club achieve its funding target and would enable another ambitious project to progress.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1929	Calne Camera Club	Calne Camera Club Projector Fund	£700.00

Project Description:

The camera club in Calne is looking to acquire a new projector to support its activities.

Input from Community Engagement Manager:

This is a modest project, which will enable a thriving local community group to develop and improve its leisure time activity offer not only to club members, but also to those other individuals in the community who attend and benefit from experiencing/being inspired by the artistic and creative talents of the group; as such it could be seen to link to Calne Area Boards priority to build a positive reputation for Calne Community Area to attract more visitors to venues and events and the ongoing aspiration of the Area Board; to encourage a vibrant and cohesive community.

The club has about 40 members and their ages range from early 30s into late 60s however the club also delivers a benefit to a far larger number of people who benefit from the social experiences, inspiration and stimulation associated with attending club exhibitions and talks. These include the Calne Heritage Centre, Stroke Clubs, WI, Calne Over 60s and the University of the 3rd Age.

As a small grant request, of under £1000, there is no requirement for match funding to be found, however the club has raised funds through member donations and a grant from the Calne Area Board would represent approximately 87% of the total project cost.

Proposal

That the Area Board determines the application.

10. Funding decisions delegated to the Community Engagement Manager:

10.1. Members are asked to note that, in consultation with the Chairman and Vice Chairman of the Area Board, £90 has been allocated by the Community Engagement Manager in order to provide 2 x Dementia Friendly Calne banners to promote Dementia Awareness Week which took place during May 2016.

10.2. A decision to delegate funding decisions up to £5000 to the Community Engagement Manager, in consultation with the Chairman and Vice Chairman was made by the Area Board on 8th December 2015. This was made in order to respond quickly to work that the Area Board might wish to progress between scheduled Area Board meetings.

Proposal

That the Area Board notes this delegated funding decision

No unpublished documents have been relied upon in the preparation of this report

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